

# **Bhopal Smart City Development Corporation Limited**



# **REQUEST FOR PROPOSAL**

November 2019

"EMPANELMENT OF ARCHITECT FOR VARIOUS PAN-CITY PROJECTS UNDER BHOPAL SMART CITY"

Prepared by

Recommended by

Approved by

# BHOPAL SMART CITY DEVELOPMENT CORPORATION LIMITED

# **NOTICE INVITING TENDER (NIT)**

BSCDCL invites online item rate tender as per schedule as under:

Tendering Document No.	:	MPBSCDCL/TENDER NO - 113
Name of the Work	:	Empanelment of architect for various PAN city projects under Bhopal smart city.
Brief Scope of Work	:	The brief of scope of work involves architectural services (Civil, structural, MEP, landscaping etc.) for various PAN city projects with detail project reports ,preliminary survey , estimating & costing as per the requirement.
Period of Contract	:	24 months
Earnest Money Deposit	:	50,000/- (Fifty thousand rupees only)
Non-refundable cost of e- Tender Document	:	5,000/- (Five thousand rupees only)
Purchase of Tender Start Date	:	14.11.2019 at 17:00 hrs
Purchase of Tender End Date	:	24.11.2019 at 15:00 hrs
Last date & time of submission of Online Tender	:	23.11.2019 at 15:00 hrs
Period during which hard copy of the documents as per NIT shall be submitted.	:	25.11.2019 at 12:00 hrs
Date & Time of Opening of Bid	:	25.11.2019 at 17:00 hrs
Date & Time of Opening of Financial Bid (Envelope C)	:	Will be intimated to the successful bidders.
Validity of offer		90 days from the date of opening of price bid.
Pre-Tender Meeting & Venue		20.11.2019 at 12:00 hrs Smart City office. Third floor of ICCC building near Tatpar Petrol Pump, Berkheda, BHEL

The tender document can be downloaded from <a href="www.mptenders.gov.in">www.mptenders.gov.in</a> "Corrigendum, if any, would appear only on the <a href="www.mptenders.gov.in">www.mptenders.gov.in</a> website and not to be published in any News Paper".

- The intending Bidder must read the terms and conditions of BSCDCL carefully. He should only submit his tender if he considers himself eligible and he is in possession of all the documents required.
  - **a)** Information and Instructions for Bidder posted on Website(s) shall form part of Tender Document.
- The Tender Document as uploaded can be viewed and downloaded free of cost by anyone including intending Bidder. But the tender can only be submitted after uploading the mandatory scanned documents such as
  - a) Proof of e-payment towards cost of tender document,
  - b) Proof of online payment through e-portal www.mptenders.gov.in
- The Bidders are required to quote strictly as per terms and conditions, specifications, standards given in the tender documents and not to stipulate any deviations.
- After submission of the tender the Bidder can re-submit revised tender any number of times but before last time and date of submission of tender as notified.
- When it is desired by BSCDCL to submit revised financial tender then it shall be mandatory to submit revised financial tender. If not submitted then the tender submitted earlier shall become invalid.
- On opening date, the Bidder can login and see the tender opening process.
- Bidder can upload documents in the form of JPG format and PDF format
- Bidder has to upload scanned copies of all the documents including valid GST registration, PAN NO, TAN NO. as stipulated in the tender document.
- If the bidder is found ineligible after opening of tenders, his tender shall become invalid and cost of tender document and processing fee shall not be refunded.
- If any discrepancy is noticed between the documents as uploaded at the time of submission of tender and hard copies as submitted physically by the contractor the tender shall become invalid and cost of tender document and processing fee shall not be refunded.
- Notwithstanding anything stated above, BSCDCL reserves the right to assess the
  capabilities and capacity of the Bidder to perform the contract, in the overall interest
  of BSCDCL. In case, Bidder"s capabilities and capacities are not found satisfactory,
  BSCDCL reserves the right to reject the tender.

The Bidder if required can submit queries in writing on E-mail address. tenderqueries@smartbhopal.city before 20.11.2019 up to 10.00 hrs

# **MEMORANDUM**

SI. No.	Description	Cl. No. of NIT/ITT/Clauses of Contract (CC)	Values/Description to be Applicable for Relevant Clause (S)
1)	Name of Work		Empanelment of architect for various PAN city projects under BHOPAL smart city.
2)	Client/Owner		Bhopal Smart City Development Corporation Limited.
3)	Type of Tender		Item Rate tender/ Architectural services
4)	Earnest Money Deposit		50,000/- (Fifty thousand rupees only)
5)	Time allowed for Completion of Work		24 months
6)	Cost of Document		5,000/- (Five thousand rupees only)
7)	Validity of Tender		90 (Ninety) Days
8)	Security Deposit/Retention Money		5.00% (Five Percent Only) of the gross value of each running bill.
9)	Time allowed for starting the work		The date of start of contract shall be reckoned from 10 days after the date of issue of letter of Award for individual projects.

# MANDATORY/ TECHNICAL PROPOSAL (Envelope A) PROPOSAL

- 1. Earnest Money Deposit (EMD)
- 2. Cost of Document
- 3. Letter of Acceptance of tender condition as per format enclosed in Annexure-II. (\*SECTION-5 Forms and Format)

# [PRE-QUALIFICATION CRITERIA FOR BIDDERS]

- 1. The Architect should be registered with the Council of Architecture, India with established office in Bhopal (M.P.)
- 2. The Average annual financial turnover for last 3 years(2016-17, 2017-18 & 2018-19) shall be at least 30 lakhs, Copies of balance sheets of last three financial years OR duly certified by a Chartered Accountant shall be submitted in support of the requisite financial Turnover.
- 3. The firm shall have completed similar nature of work as following:
  - One work of costing 15 Lakhs
  - Two works of costing each of 7.5 lakhs
  - Three works of costing each of 05 Lakhs.
- 4. The Architecture firm/company/organization should have minimum experience of 10 years in similar nature of field.
- 5. Association between the two Architects not permitted.
- 6. Net worth should be positive in last three years.
- 7. Bidder should have GST Registration & PAN Card, TAN No, (a. Information regarding the constitution of the Applicant/firm e.g. Proprietary, Partnership, Private Ltd. etc. along with proof of the same such as copies of registration/ partnership deed etc.)

# **Instructions:**

- 1. (a) The Bidder may be a single entity, JV or Consortium are not permitted.
- 2. <u>Certificate of Financial Turn Over</u>: At the time of submission of tender, the tender shall upload Certificate from Chartered Accountant mentioning Financial Turnover of last 3 years or for the period as specified in the tender document and further details if required may be asked from the Bidder after opening of technical tenders. There is no need to upload entire voluminous balance sheet.

The copy of above documents shall be submitted by the Bidder along with the hard copies of other required documents and the following list of Documents to be scanned and uploaded within the period of tender submission:

- Proof of online payment / Bank Guarantee of any Nationalized or all commercial Scheduled Bank against EMD in favor of CEO, BSCDCL.
- Copy of documents related to qualifying requirement of bidders as per NIT clause
- Certificate of Financial Turnover duly certified by CA as indicated above.
- Acknowledgement towards cost of tender fee submission.
- All pages of the entire Corrigendum (if any) duly signed by the authorized person.

# **BID PROPOSAL (Envelope B)**

- Bidders who will be found Eligible in Mandatory & Technical Proposals, only those Bidder's Bid proposals will be opened.
- 2. Bidders who will not be found eligible in **Mandatory and Technical Proposals**, they will be rejected and their Bid Proposals will not be opened.

#### INSTRUCTIONS FOR FINANCIAL BID SUBMISSION-

- Bidders has to fill and upload the Architect empanelment form as uploaded on www.mptenders.gov.in
- Bidders are required to upload the updated financial bid in the prescribed excel Format in the www.mpetenders.gov.in at the time of final financial bid submission.
- Any space left blank in the bidding sheet, then it will be considered as zero "0".
- Rates quoted in financial bid shall be inclusive of all type of taxes but excluding GST, applicable GST shall be paid extra by BSCDCL.

# Annexure 1

AFFIDAVIT REGARDING BLACKLISTING/ NON-BLACKLISTING

(To be executed on Rs.100/- Stamp paper & attested by Public Notary/Executive Magistrate by the bidder)

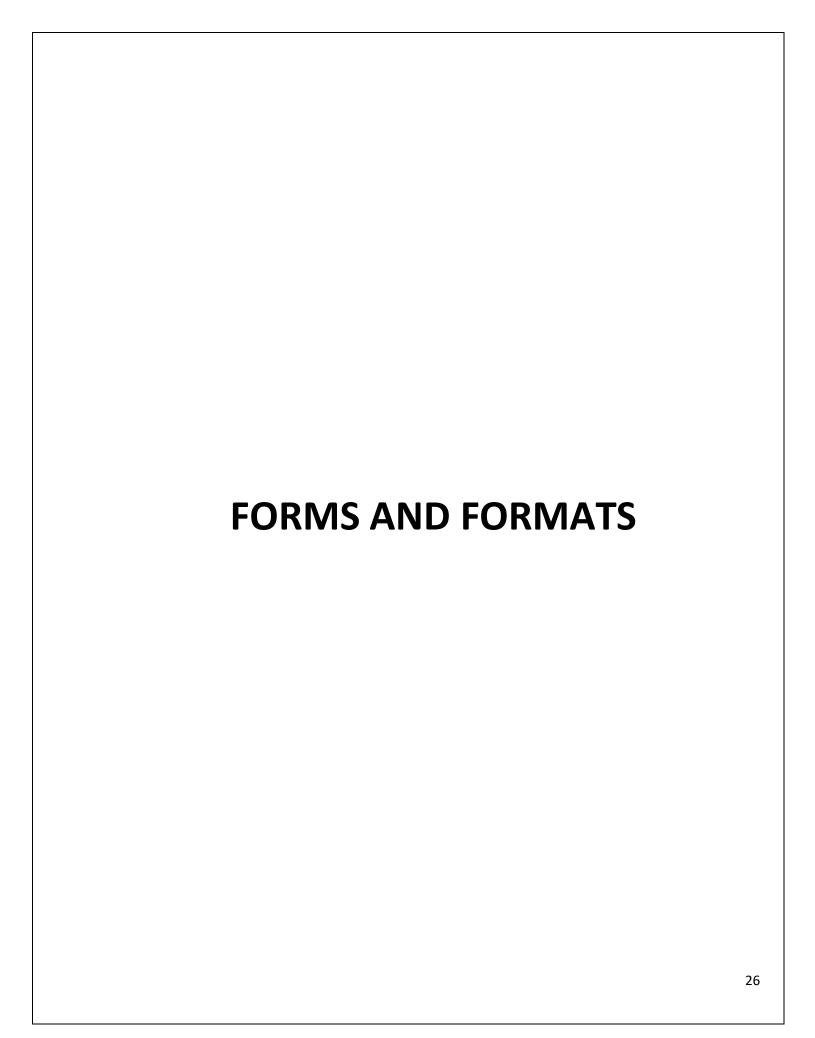
I / We Proprietor/ Partner(s)/ Director(s) of M/S firm/company namely M/S blacklisted or debarred in the past by any other Government organize Government tenders.	has not been
Or	
I / We Proprietor/ Partner(s)/ Director(s) of M/S firm/company namely M/S debarred by Name of Organization or Government Departmen taking part in Government tenders for a period of years w. e. f	t from
The period is over onand now the firm/company is entitled to tenders. In case the above information found false I/We are fully aware that trejected/cancelled by BSCDCL, Bhopal and EMD/SD shall be forfeited. BSCDCL, Bhopal, will not be responsible to pay the bills for any completed/page.	he tender/ contract will be In addition to the above
Signature	
Name	
Capacity in which assigned:	
Name & address of the firm:	
Date:	
Signature of Bidder with seal.	

# Annexure 2

# List of important projects under progress by the firm costing as per eligibility criteria and above (To be put in Envelop- A of Technical Bid) (ON THE LETTER HEAD OF THE BIDDER)

1	Name of the Project and location:-
2	Name of Client with full address:-
3	Name and telephone No. of contact person:-
4	Project cost in lakh:-
5	Tender Cost and tender no. :-
6	Completed Cost :-
7	Date of Commencement :-
8	Expected date of completion Period :-
	(a) Stipulated:
	(b) Expected:
9	Present stage of work with reasons if the work is getting delayed
10	Litigations, if any or other relevant Information

Signature of the Bidder



#### **ACCEPTANCE OF TENDER CONDITIONS**

Frc	m: (On the letter head of the company by the authorized officer having power of attorney)
BS	CDCL,
Sul	o: Name of the work & NIT No.:
Sir,	
	This has reference to above referred tender. I/We are pleased to submit our tender for the above work and I/We hereby unconditionally accept the tender conditions and tender documents in its entirety for the above work.
	I/we are eligible to submit the tender for the subject tender and I/We are in possession of all the documents required.
	I/We have viewed and read the terms and conditions of this GCC/SCC carefully. I/We have downloaded the following documents forming part of the tender document:

- a. Notice Inviting Tender (pg......to...pg-)
- b. Instructions to Bidder (ITB) & General conditions of Contract (pg......to...pg-)
- c. Technical Specifications (pg......to...pg-)
- d. Bill of Quantities (BOQ)- (pg......to...pg-)
- e. Tender Drawings (pg......to...pg-)
- f. Acceptance of Tender Conditions (Annexure M)
- g. Corrigendum, if any (pg......to...pg-)

I/we have uploaded the mandatory scanned documents such as cost of tender document, EMD, e-Tender Processing Fee and other documents as per Notice Inviting e-tender AND I/We agree to pay the cost of tender document, EMD, e- Tender Processing Fee (only receipt/proof of online payment) and other documents in physical form in the form and manner as described in NIT/ITT.

Should this tender be accepted, I/We agree to abide by and fulfill all terms and conditions referred to above and as contained in tender documents elsewhere and in default thereof, to forfeit and pay BSCDCL, or its successors or its authorized nominees—such—sums—of money as are stipulated in the notice inviting tenders and tender documents.

If I/we fail to commence the work within 10 days of the date of issue of Letter of Award and/or I/we fail to sign the agreement as per Contract and/or I/we fail to submit performance guarantee as per of Clauses of Contract, I/we agree that BSCDCL shall, without prejudice to any other right or remedy, be at liberty to cancel the Letter of Award and to forfeit the said earnest money as specified above.

Your faithfully,
(Signature of the Bidder with
Rubber stamp)

Dated

FORM XXV	
DETAILS OF THE BALANCE WORK IN HAND AS ON	
(UPTO THE PRECEDING MONTH OF SUBMISSION OF BID) WITH BSCDCL	

# (To be submitted in Envelop-1)

S.	Name of the	Contract	Date of	Date of	Work done up to	Balance
No	Unit/Zone/SBG/R G B	Value	per LOI/	completion as per LOI / Contract	the preceding month of submission of bid	value of work

**Note:** The bidder shall also include the value of all such works which are awarded to bidder but yet not started up to the preceding month of submission of bid.

# **FORM XXVI AFFIDAVIT**

(To be submitted by bidder on non-judicial stamp paper of Rs. 100/- (Rupees Hundred only) duly attached by Notary Public)

(To be submitted in Envelop-1)

Affidavit of MrS/oS/o	R/o
I, the deponent above named do hereby solemnly affirm and de	clare as under:
That I am the Proprietor/Authorized	signatory of
M/s Having its Head Office/Regd.	Office at
That the information/documents/Experience certificates submi along with the tender for (NAME OF WORK)	
To BSCDCL Ltd. are genuine and true and nothing has been con-	cealed.
I shall have no objection in case BSCDCL verifies them from issumed have no objection in providing the original copy of the demand so for verification.	

I hereby confirm that in case, any document, information & / or certificate submitted by me found to be incorrect / false / fabricated, BSCDCL at its discretion may disqualify / reject / terminate the bid/contract and also forfeit the EMD / All dues.

I shall have no objection in case BSCDCL verifies any or all Bank Guarantee(s) under any of the clause(s) of Contract including those issued towards EMD and Performance Guarantee from the Zonal Branch /office issuing Bank and I/We shall have no right or claim on my submitted EMD before BSCDCL receives said verification.

That the Bank Guarantee issued against the EMD issued by (name and address of the

Bank) is genuine and if found at any stage to be incorrect / false / fabricated, BSCDCL shall reject my bid, cancel pre-qualification and debar me from participating in any future tender for three years.

l,,	the	Pr	oprietor		/	Autho	orise	ed .	sign	ator	y ot
M/s	. do	hereby	confirm	that	the	contents	of	the	above	Affid	avit
are true to my knowledge	and	nothing	has beer	n con	ceale	ed there f	rom	١		. ;	and
that no part of it is false.											
Verified at	this		day	of							

DEPONENT

ATTESTED BY (NOTARY PUBLIC)

# **APLICATION FOR EXTENSION OF TIME**

(To be completed by the Contractor)

# PART-I

Name of Contractor				
Name of the work as given in	the Agreement			
Agreement No.				
Estimated amount put to ten	der			
Date of commencement wor	k as per agreement			
Period allowed for completion	n of work as per agreement			
Date of completion stipulate	d as per agreement			
Period for which extension of time has been give previously				
Extension granted				
First extension vide Engineer	-in-			
charge letter Nodate	Months Days			
2nd extension vide Engineer-				
charge letter No date	Months Davs			

3rd extension vide Engineer-in-		
charge letter No date	Months	Days
4th extension vide engineer-in-		
charge letter No date	Months	Days
Total extension previously given		
Reasons for which extension ha application should be attached)	ve been previ	ously given (copies of the previous
Period for which extension is appl	lied for:	
Hindrances on account of which hindrances occurred, and the per-		s applied for with dates on which nese are likely to last.
Serial No.		
Nature of hindrance		
Date of Occurrence		
Period for which it is likely to	last	
Period for which extension re	equired for this	particular hindrance.
Over lapping period, if any, v	with reference	to item
Net extension applied for		
Remarks, if any		

Total period for which extension is now applied for on account of	hindrances mentioned above
Extension of time required for extra work.	
Details of extra work and on the amount involved:	
Total value of extra work	
Proportionate period of extension of time based on estimated account of extra work.	amount put to tender on
Total extension of time required for 11 & 12	
Submitted to the Engineer-in-Charges office.	
SIGNATURE (	OF CONTRACTOR DATE

#### **APPLICATION FOR EXTENSION OF TIME**

(PART - II)

Date of receipt of application from Contractor for the work in the Engineer-in-charge office.

Acknowledgement issued by Engineer-in-charge vide his letter No. dated

Engineer-in-charge remarks regarding hindrances mentioned by the Contractor.

Serial No.

Nature of hindrance

Date of occurrence of hindrance

Period for which hindrance, is likely to last

Extension of time period applied for by the contractor

Over lapping period, if any, giving reference to items which over .

lap

Net period for which extension is recommended. Remarks as to why the hindrance occurred and justification for extension recommended.

Engineer-in-charge recommendations.

The present progress of the work should be stated and whether the work is likely to be completed by the date up to which extension has been applied for. If extension of time is not recommended, what compensation is proposed to be levied under the agreement.

SIGNATURTE OF ENGINEER-IN-CHARGE

# PROFORMA FOR EXTENSION OF TIME P A R T -III

То
NAME
ADDRESS OF THE CONTRACTOR SUBJECT: Dear Sir(s)
Reference your letter No dated, in connection with the grant of extension of time for completion of the work
The date of completion for the above mentioned work, is as stipulated in the agreement, dated
Extension of time for completion of the above mentioned work is granted upto, without prejudice to the right of the BSCDCL to recover compensation for delay in accordance with the provision made in Clause of the said
agreement dated the/ It is also clearly understood that the BSCDCL shall
not consider any revision in contract price or any other compensation whatsoever due to grant of this extension.
Provided that notwithstanding the extension hereby granted, time is and shall still continue to be the essence of the said agreement.
Yours faithfully,
FOR Bhopal Smart City Development Corporation Ltd.

# PROFORMA OF BANK GUARANTEE IN LIEU OF E M D (TENDER BOND)

(Judicial Stamp paper of appropriate value as per stamp Act-of respective state)

In consideration of Bhopal Smart City Development Corporation Limited, having its Registered

Office at, Near Natraj Petrol Pump Sector A, Berkheda (hereinafter called "BSCDCL" which expression shall unless repugnant to the subject or context include its successors and assigns) having issued Notice Inviting Tender No
M/s having its Registered Head Office at (hereinafter called the
"BIDDER") is to participate in the said tender for
Whereas BSCDCL, as a special case, has agreed to accept an irrevocable and unconditional Tender Bond Guarantee for an amount of Rs valid upto from the Bidder in lieu of Cash Deposit of Rs required to be made by the Bidder, as a condition precedent for participation in the said tender.
We the (hereinafter called the "BANK") having its Registered, Office at and branch office at do hereby unconditionally and irrevocably undertake to pay immediately on demand in writing and without demur/protest any amount but not exceeding Rs Any such demand made by BSCDCL shall be conclusive and binding on us irrespective of any dispute or differences that may be raised by the Bidder. Any change in the constitution of the Bidder or the Bank shall not discharge our liability under the guarantee.
We, the Bank, lastly undertake not to revoke this guarantee during its currency without the prior consent of BSCDCL in writing and this guarantee shall remain valid uptoUnless a claim is made within three months from the date of expiry i.e (three months after the date of expiry), we shall be relieved of our liability under this guarantee thereafter.
FOR AND ON BEHALF OF BANK
PLACE:
DATED:
WITNESS.
1.
2

# PROFORMA OF BANK GUARANTEE (PERFORMANCE)

(Judicial Stamp paper of appropriate value as per stamp Act-of respective state)

Whereas the Bhopal Smart City Development Corporation Limited, having its Registered Office at BSCDCL Near Natraj Petrol Pump Sector A, Berkheda, Bhopal (hereinafter called "BSCDCL" which expression shall include its successors and assigns) having awarded a work order/contract / supply order No. dated (hereinafter called the contract) to M/s
the contractor / supplier) at a total price of Rs subject to the terms and conditions contained in the contract.
WHEREAS, the terms and conditions of the contract require the contractor to furnish a
Rs (Rupees ) being % of the
total value of the contract for proper execution and due fulfillment of the terms
and conditions contained in the contract.
We, the Bank, (hereinafter called the "Bank") do hereby unconditionally and
BSCDCL
irrevocably undertake to pay to immediately on demand in writing and
without protest/or demur all moneys payable by the contractor/supplier to
BSCDCL in connection with the execution/supply of and performance of the
works/equipment, inclusive of any loss, damages, charges, expenses and costs caused
to or suffered by or which would be caused to or suffered by BSCDCL by reason of any
breach by the contractor/supplier of any of the terms and conditions
contained in the contract as specified in the notice of demand made by BSCDCL to the

- - (ii) We, the said bank further agree with BSCDCL that shall have the fullest liberty without our consent and without affecting in any manner our obligations and liabilities hereunder to vary any of the terms and conditions of the said contract or to extend time for performance of contract by the contractor

from time to time or to postpone for any time or from time to time any of the powers exercisable by BSCDCL against the contractor/supplier under the contract and forbear or enforce any of the terms conditions relating to the said contract and and we shall not be relieved from our liability by reason of any such variations extension being granted to the contractor or for any forbearance, act or omission on the part of BSCDCL or any indulgence by BSCDCL to the contractor or by any such matter or thing whatsoever, which under the law relating to the sureties would, but for this provision, have effect of so relieving us.

This guarantee/undertaking shall be in addition to any other guarantee or security whatsoever BSCDCL may now or at any time have in relation to the

performance of the works/equipment and the company shall have full re-course to or enforce this security in performance to any other security or guarantee which the BSCDCL may have or obtained and there shall be no forbearance on the part of the company in enforcing or requiring enforcement of any other security which shall have the effect of releasing the Bank from its full liability. It shall not be necessary for BSCDCL to proceed against the said contractor/supplier before proceeding against the Bank.

This guarantee/ undertaking shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of the supplier/ contractor, but shall in all respects and for all purposes be binding and operative until payment of all moneys payable to BSCDCL in terms thereof are paid by the Bank.

The Bank hereby waives all rights at any time inconsistent with the terms of this Guarantee and the obligations of the bank in terms hereof, shall not be otherwise effected or suspended by reasons of any dispute or disputes having been raised by the supplier/contractor (whether or not pending before any Arbitrator, Tribunal or Court) or any denial of liability by the supplier/contractor stopping or preventing or purporting to stop or prevent any payment by the Bank to BSCDCL in terms hereof.

We, the said Bank, lastly undertake not to revoke this guarantee during its currency except with the previous consent of BSCDCL in writing. Unless a claim is made in writing within three months from the date of expiry of this guarantee i.e..........

(three months after the date of expiry) we shall be relieved this guarantee thereafter.from all liabilities under

Sign this day of	iat
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For and on behalf of Bank

WITNESS.

1.

2.

# PROFORMA OF BANK GUARANTEE

(IN LIEU OF SECURITY DEPOSIT)

(Judicial Stamp paper of appropriate value as per stamp Act-of respective state)

Bhopal Smart City Development Corporation Ltd., Near Natraj Petrol Pump, Sector A, Berkheda, Bhopal

take recourse or to enforce this Security in

In consideration of the Bhopal Smart City Development Corporation Ltd., having its

"BSCDCL") which expression shall include its successors and assigns having awarded to			
M/s (hereinafter called "the Supplier/Contractor") which expression			
shall wherever the subject or context so permits includes its successors and assigns) a Contract in			
terms inter-alia of BSCDCL's letter No dated and the Contract/Purchase			
Conditions of BSCDCL and upon the condition of the Supplier/Contractor furnishing Security for			
the performance of the Supplier's obligations and /or discharge of the			
contractor's/supplier's liability under and/or in connection with the said supply contract upto			
a sum of Rs (Rupees only)			
and assigns) hereby undertake and guarantee payment to BSCDCL forthwith on the same day on demand in writing and without protest or demur of any and all moneys payable by the supplier/contractor to BSCDCL under, in respect or in connection with the said contract inclusive of all the losses, damages, costs, charges and expenses and other moneys payable in respect of the above as specified in any notice of demand made by BSCDCL to the Bank with reference to this guarantee upto and aggregate limit of Rs(Rupeesonly) and			
We,			
and assigns) hereby undertake and guarantee payment to BSCDCL forthwith on the same day on demand in writing and without protest or demur of any and all moneys payable by the supplier/contractor to BSCDCL under, in respect or in connection with the said contract inclusive of all the losses, damages, costs, charges and expenses and other moneys payable in respect of the above as specified in any notice of demand made by BSCDCL to the Bank with reference to this guarantee upto and aggregate limit of Rs(Rupeesonly) and			
and assigns) hereby undertake and guarantee payment to BSCDCL forthwith on the same day on demand in writing and without protest or demur of any and all moneys payable by the supplier/contractor to BSCDCL under, in respect or in connection with the said contract inclusive of all the losses, damages, costs, charges and expenses and other moneys payable in respect of the above as specified in any notice of demand made by BSCDCL to the Bank with reference to this guarantee upto and aggregate limit of Rs(Rupeesonly) and the bank hereby agree with BSCDCL that:			

BSCDCL now or at any time have in relation to the Supplier's obligations/liabilities under and/or in connection with the said supply/contract, and BSCDCL shall have full authority to

preference to any other Guarantee or Security which BSCDCL may have or obtain and no for bearance on the part of BSCDCL in enforcing or requiring enforcement of any other Security shall have the effect of releasing the Bank from its liability hereunder.

BSCDCL shall be at liberty without reference to the Bank and without affecting the full liability of the Bank hereunder to take any other security in respect of the

Supplier's/Contractor's obligations and/ or liabilities under or in connection with the said

supply/contract or to grant time and / or indulgence to the supplier / contractor or to increase or otherwise vary the prices or the total contract value or to release or to forbear from enforcement of all or any of the conditions under the said supply / contract and / or the remedies of BSCDCL under any other security/securities now or hereafter held by BSCDCL and no such dealings, increase(s) or other indulgence(s) or arrangement(s) with the supplier / contractor or releasing or forbearance whatsoever shall have the effect of releasing the Bank from its full liability to BSCDCL hereunder or prejudicing rights of BSCDCL against the Bank. This Guarantee shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of the supplier / contractor but shall in all respects and for all purposes be binding and operative until payment of all moneys payable to BSCDCL in terms thereof.

The Bank hereby waives all rights at any time inconsistent with the terms of this Guarantee and the obligations of the Bank in terms hereof shall not be otherwise affected or suspended by reason of any dispute or disputes having been raised by the supplier /contractor (whether or not pending before any Arbitrator, Tribunal or Court) or any denial or liability by the supplier/contractor stopping/ preventing or purporting to stop or prevent any payment by the Bank to BSCDCL in terms thereof.

Unless demand or claim under this Guarantee is made on the Guarantor in writing within three months form the date of expiry of the Guarantee i.e upto ....... the

Guarantor shall be discharged from all liabilities under this Guarantee there under.

Notwithstanding	anytning contained n	erein before our liability under this guarantee is
restricted to Rs .	(Rupees	only). This guarantee will
expire on	Any claim under this	Guarantee must be received by us within three
months from the date	of expiry i.e	(date, three months after the expiry

date) and if no such claim has been received by us by that date all your rights under

this guarantee will cease.				
		For and on behalf of	the Bank	
Place Date				
WITNESS:				
1.	2.			

#### AGREEMENT FORM

This agreement made this day of (Month) (Year), between the **Bhopal Smart City Development Corporation Limited (BSCDCL)**, a company incorporated under the Companies Act, 1956 having its Registered Office at BSCDCL, Bhopal 462023 (hereinafter referred to as the "BSCDCL" which expression shall include its

administrators, successors, executors and assigns) of the one part and **M/s** (**NAME OF CONTRACTOR**) (hereinafter referred to as the "Contractor" which expression shall unless the context requires otherwise include its administrators, successors, executors and permitted assigns) of the other part.

assigns, or the other part.
WHEREAS, BSCDCL, has desirous of construction of <b>(NAME OF WORK)</b> (hereinafter referred to as the "PROJECT") on behalf of the <b>(NAME OF OWNER/MINISTRY)</b> (hereinafter referred to as "OWNER"), had invited tenders as per Tender documents vide NIT No
AND WHEREAS (NAME OF CONTRACTOR) had participated in the above referred tender vide their tender dated and BSCDCL has accepted their aforesaid tender and award the contract for (NAME OF PROJECT) on the terms and conditions contained in its Letter of Intent No and the documents referred to therein, which have been unequivocally accepted by (NAME OF CONTRACTOR) vide their acceptance letter dated resulting into a contract.
NOW THEREFORE THIS DEED WITNESSETH AS UNDER:
ARTICLE 1.0 – AWARD OF CONTRACT SCOPE
OF WORK
BSCDCL has awarded the contract to (NAME OF CONTRACTOR) for the work of
(NAME OF WORK) on the terms and conditions in its letter of intent No.
dated and the documents referred to therein. The award has taken effect from (DATE) i.e. the date of issue of aforesaid letter of intent. The terms and expressions used in this agreement shall have the same meanings as are assigned to them in the "Contract Documents" referred to in the succeeding Article.  ARTICLE 2.0 – CONTRACT DOCUMENTS

The contract shall be performed strictly as per the terms and conditions stipulated herein and in the following documents attached herewith (hereinafter referred to as "Contract Documents").

Inviting Tender vide No.

documents consisting of: date

BSCDCL Notice BSCDCL"s tender

General Conditions of Contract (GCC) alongwith amendments/errata to
GCC (if any) issued (Volume-I).
Special Conditions of Contract including Appendices & Annexures, Volume-II.
Bill of Quantities alongwith amendments/corrigendum of schedule items, if any (Volume-II).
(NAME OF CONTRACTOR) letter proposal dated
subsequent communication: and their
tter of Acceptance of Tender Conditions dated

BSCDCL"s detailed Letter of Intent No. \_\_\_\_\_ dated \_\_\_\_ including Bill of Quantities. Agreed time schedule, Contractor"s Organization Chart and list of Plant and Equipment"s submitted by Contractor.

All the aforesaid contract documents referred to in Para 2.1 and 2.2 above shall form an integral part of this Agreement, in so far as the same or any part thereof column, to the tender documents and what has been specifically agreed to by BSCDCL in its Letter of Intent. Any matter inconsistent therewith, contrary or repugnant thereto or deviations taken by the Contractor in its "TENDER" but not agreed to specifically by BSCDCL in its Letter of Intent, shall be deemed to have been withdrawn by the Contractor without any cost implication to BSCDCL. For the sake of brevity, this Agreement along with its aforesaid contract documents and Letter of Intent shall be referred to as the "Contract".

#### ARTICLE 3.0 – CONDITIONS & CONVENANTS

The scope of Contract, Consideration, terms of payments, advance, security deposits, taxes wherever applicable, insurance, agreed time schedule, compensation for delay and all other terms and conditions contained in BSCDCL"s Letter of Intent No.

dated	d are to be re	ad in conjunction	n with other af	oresaid contr	act
documents. The	contract shall be	duly performed	by the conti	actor strictly	and
faithfully in acco	dance with the terr	ms of this contrac	ct.		

The scope of work shall also include all such items which are not specifically mentioned in the Contract Documents but which are reasonably implied for the satisfactory completion of the entire scope of work envisaged under this contract unless ot erwise specifically excluded from the scope of work in the Letter of Intent.

Contractor shall adhere to all requirements stipulated in the Contract documents.

Time is the essence of the Contract and it shall be strictly adhered to. The progress of work shall conform to agreed works schedule/contract documents and Letter of Intent.

This agreement constitutes full and complete understanding between the parties and terms of the presents. It shall supersede all prior correspondence to the extent of inconsistency or repugnancy to the terms and conditions contained in Agreement. Any modification of the Agreement shall be effected only by a written instrument signed by the authorized representative of both the parties.

The total contract price for the entire s	cope of	this	contr	act as deta	iled in I	Letter
of Intent is Rs				(Rupee	S	
only), stipulations of the contract documents.	which	shall	be	governed	by the	

#### ARTICLE 4.0 – NO WAIVER OF RIGHTS

Neither the inspection by BSCDCL or the Engineer-in-Charge or Owner or any of their officials, employees or agents nor order by BSCDCL or the Engineer-in-Charge for payment of money or any payment for or acceptance of, the whole or any part of the work by BSCDCL or the Engineer-in-Charge nor any extension of time nor any possession taken by the Engineer-in-Charge shall operate as waiver of any provisions of the contract, or of any power herein reserved to BSCDCL, or any right to damage herein provided, nor shall any waiver of any breach in the contract be held to be a waiver or any other or subsequent breach.

# ARTICLE 5.0 – GOVERNING LAW AND JURISDICTION

The Laws applicable to this contract shall be the laws in force in India and jurisdiction of BHOPAL Court (s) only.

# **Notice of Default**

Notice of default given by either party to the other party under the Agreement shall be in writing and shall be deemed to have been duly and properly served upon the parties hereto, if delivered against acknowledgment due or by FAX or by registered mail duly addressed to the signatories at the address mentioned herein above.

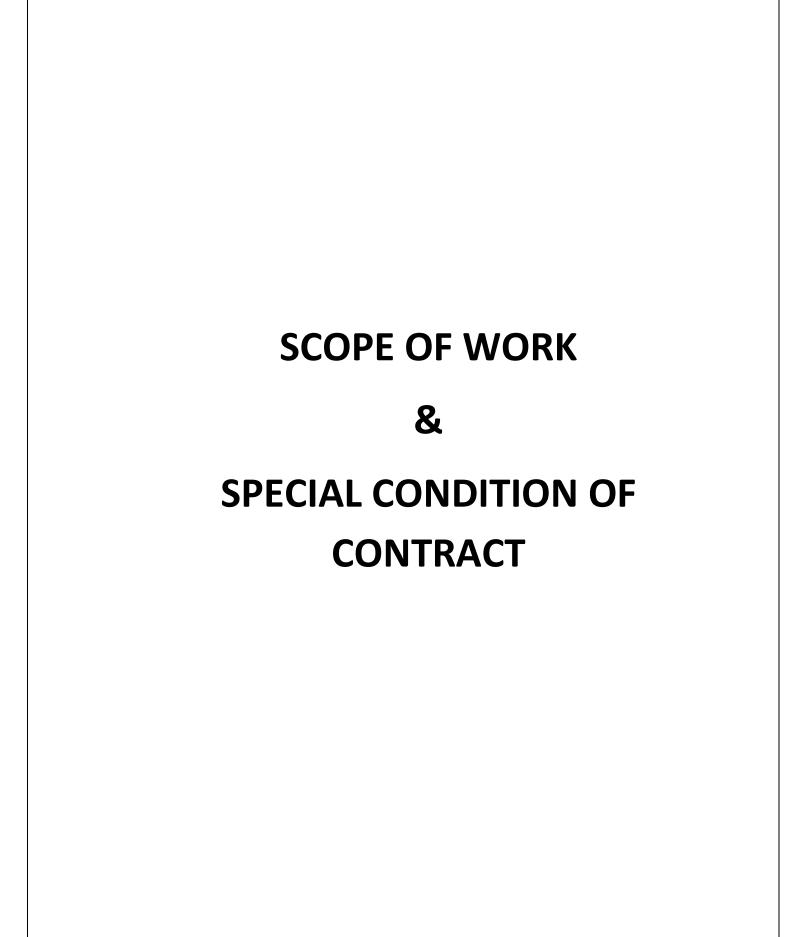
IN WITNESS WHEREOF, the parties through their duly authorized representatives have executed these presents (execution whereof has been approved by the Competent Authorities of both the parties) on the day, month and year first above mentioned at BHOPAL.

For and on behalf of: For and on behalf of:

(NAME OF CONTRACTOR) (M/s Bhopal Smart City Development Corporation)

WITNESS: WITNESS:

1. 1.



# SCOPE OF WORK

Bhopal Smart City Development Corporation Limited is executing several projects under Area Based Development having National importance. Under some projects the major hindrances are coming.

The scope of work for Architects' services includes Conceptualization, Planning, Preliminary Estimate, designing, Preparation of Tender Document and Detailed Project Report (DPR), supervising & execution of Civil/Structural/Electrical Engineering/works, interior works, ,providing the specifications of the materials, assisting the Company in finalizing the contractor, conduct site meetings, submit weekly site visit report of the allotted project, check measurements, quality & quantity checks, scrutiny & certification of bills including supervision of the works and obtaining statutory approvals from local authorities, if required. It will aslo involves Planning of new Building/Hostel as per the requirement of school authorities of the following schools.

Table 1:

S.no	Project Name	Hindrance	Proposed construction Location and
			Description
1	Govt. Housing Phase 2 and	Maharishi Patanjali	Location : ALKAPURI GRAHANIRMAN
	Smart Road 30 m	Sanskrit Vidhyaley	SAMITI near community hall Gate no. 02
2	Construction and	Chandrashekhar Azad	Location : Rama Nagar, Banganga Rd,
	Development of Dussera	School	Dussera Maidan, North TT Nagar
	Maidan		

#### \*Tentative requirements:

- 1. Maharishi Patanjali Sanskrit Vidhyaley G+3 building school with Hostel.
- 2. Chandrashekhar Azad School G+3 School Building

Table 2:

S.no	Description	Proposed work
1	Extension of Nagar Nigam	Extension of Nagar Nigam owned building block with two floors
	building	extension situated at adjacent to BSCDCL office building near Tatpar
		Petrol Pump

Maharishi Patanjali Sanskrit Vidhyaley and Chandrasekhar Azad School are allotted new land parcels for construction as mentioned above in Table 1. The successful bidder shall have to do the following work:

- 1. Planning of new building for construction by doing liaising with education department and concern school principals as per there requirements.
- Planning of building as per the norms of NBC 2016 and CPWD specifications according to the 00School/Hostel Planning requirements.
- 3. Preparation of Detailed Project Reports (DPR).

<sup>\*</sup>Requirements can be modified as per the actual field survey and interaction with education department.

- 4. Soil Investigation of the proposed construction sites and Structural vetting of all the drawings from Govt. institutions such as NIT or State Technical University (Laboratory/Third party validation of drawings & proof checking fees shall be extra by BSCDCL)
- 5. Completion and Fulfilment Building Permission certificate and other statuary requirements as per TnCP and BMC

# **Broad Scope of Work**

The Consultant/Architect shall perform the work mentioned below specified by BSDCL and render in connection therewith all the professional services covering in particular the following:

- (a) Taking the requirements, preparing preliminary / sketch designs (including carrying out necessary revisions till the sketch designs are finally approved by the Employer), making approximate item wise estimates of cost and preparing reports (as applicable) on the scheme so as to enable the Employer to take a decision on the sketch designs.
- (b) Submitting the required drawings to the Municipal Corporation and / or anyother statutory authority and obtaining its approval, if required.
- (c) Preparing Comprehensive working drawings for interiors / furnishing, electrical, air-conditioning, computer ,MEP, HVAC and telephone lines, etc. if required (in connection with qualified and reputed consultants approved by the Employer in the respective fields, if required). Preparing specifications, detailed estimates of cost or such other particulars as may be necessary for the preparation of bills of quantities.
- (d) Drawing up detailed tender documents for the various construction of Building work, electrical, computer and telephone lines, air-conditioning etc. complete with articles of agreement, special and general conditions of contract, specifications, schedule of quantities, time and progress charts together with drawings and other materials necessary for preparation of the detailed tender documents.
- (e) Inviting bids for all the trades and submitting assessment reports thereon together with recommendations, preparing contract documents for all the trades and getting them executed by the concerned contractors.
- (f) Preparing landscape and planting drawings, if required.
- (g) Short listing of competent contractors for various trades. Preparing, for the use of Employer, the contractors and project engineer, required sets (4 to 6nos.) of the contract documents of the various trades including all drawings, specifications or other particulars and such further details and drawings as are necessary for proper execution of the works.

- (h) Assuming full responsibility for the supervision, proper coordination and execution of the said works by the General Contractor, Special Contractor, Subcontractor, Specialist, Consultant, etc. that may be engaged from time to time.
- (i) Checking the measurements of works at site, checking contractor's bills, issuing periodical certificates for payment and passing and certifying accounts so as to enable the Employer to make payments to the contractors and making adjustment of all accounts between the contractors and the Employer. The Employer's nominated officers / engineers shall have the right to point out any defects in the workmanship or any aspect of specification and execution and scrutinise the bills before payment.
- (j) Submitting to the Employer, along with the completion certificate, three copies each of the "AS BUILT" layout drawings with full dimensions and details in respect of the interior furnishing work, electrical work, air-conditioning etc. on completion of the work.
- (k) Rendering any other service connected with the said works usually and normally rendered by Consultant/ architects and not referred to in any of the items referred to above.
- (l) Preparation of Estimates/Elevation/3D model on DSR/UADD/PWD on SORs and Tender Documents following NBC 2016

# A. <u>Detailed Engineering Work</u>

- 1. All Civil & Architectural Services
- 2. Mechanical Engineering Services
- 3. Plumbing and Fire fighting
- 4. Electrical and Fire Detection
- 5. Land Scaping
- 6. Face lifting of Existing Buildings
- 7. Interior and Exterior work
- 8. Supervision & Quality Control
- 9. Provision of Rain water harvesting system

#### **PROJECT PHASING:**

We propose to consider our work for each of the professional services outlined above under the following phases:

# a) Design Development

In this phase, the details of the project layout will be finalised, including interior layouts, building details, finishes, location and routing of the major building services etc. Detailed bill of quantities and cost estimates are prepared at this stage

#### b) General Work

This phase will cover short listing of contractors, preparation of all tender drawings and documents, and scrutiny, analysis and recommendation of bids. (Services)

The Architect shall be responsible for preparation of sketch designs, architectural and working drawings, making structural and other calculations, provide detailed specifications for all items of work, appointing other service consultants for specialized works, submission of all the services drawings, detailed calculations, coordination drawings, visit periodically to site to ensure adherence of specifications, obtaining approvals from various local authorities, etc. for successful completion of the project in all respect.

# c) Statutory Approvals/Liaison Work

Preparation of all drawings and technical documents that is required for obtaining necessary statutory approvals for the project. Responsibility for obtaining approvals and follow up with the authorities shall be the responsibility of the client. However, we will attend any meetings with authorities where technical clarifications are required.

#### d) Working Drawing

Preparation of all "good for construction" drawings and documents as required for executing the project at site.

#### e) Construction Stage

During Construction Stage – Assigned Coordinator from bidder office will coordinate with the Project team at site. For Visual Inspection of Quality, Tracking Progress of Work, taking all measurements of the project and the assigned Coordinator shall visit the site day by day.

After the completion of project bidder will be prepare as built drawings.

The scope of work covered in this tender shall be as per the Bill of Quantities, specifications, drawings, instructions, orders issued to the contractor from time to time during the pendency of work. The drawings for this work, which may be referred for tendering, provide general idea only about the work to be performed under the scope of this contract. These may not be the final drawings and may not indicate the full range of the work under the scope of this contract. The work will be executed according to the drawings to be released as "GOOD FOR CONSTRUCTION" from time to time by the Engineer-in- charge of BSCDCL and according to any additions/ modifications/ alterations/ deletions made from time to time, as required by any other drawings that would be issued to the contractor progressively during execution of work. It shall be the responsibility of the contractor to incorporate the changes that may be in this scope of work, envisaged at the time of tendering and as actually required to be executed.

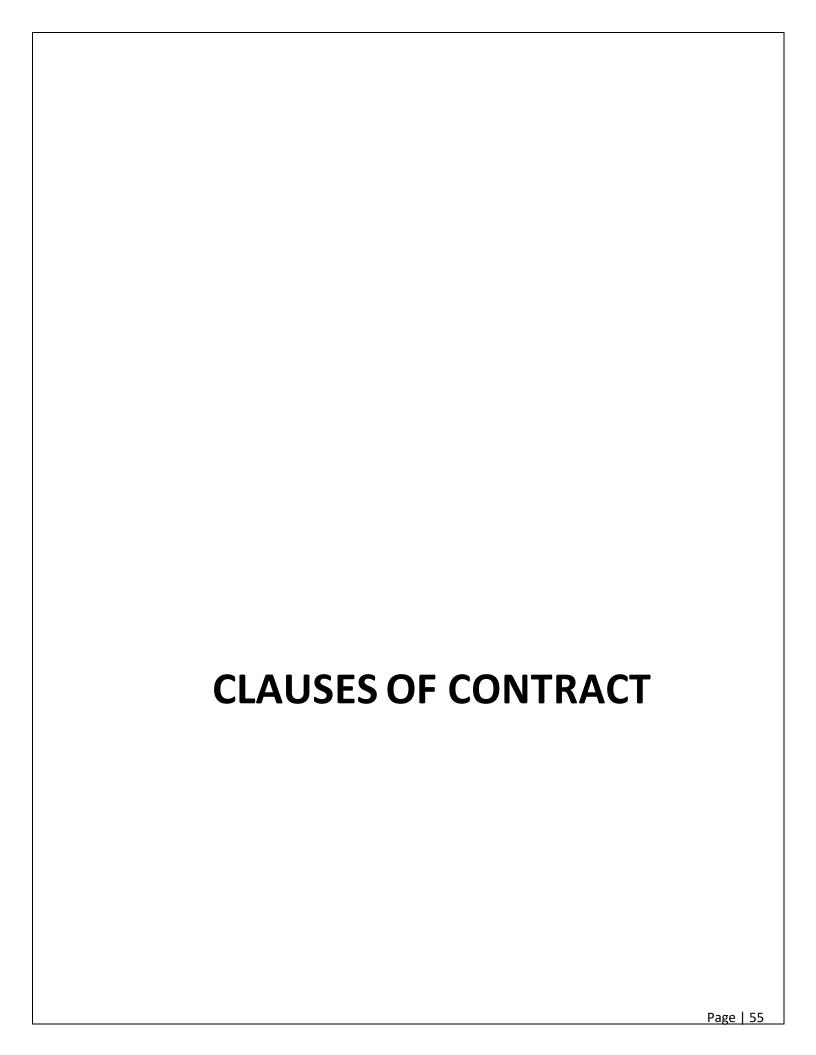
The quantities of various items as entered in the "BILL OF QUANTITIES" are indicative only and may vary depending upon the actual requirement. The contractor shall be bound to carry out and complete the stipulated work irrespective of the variation in individual items specified in the bill of quantities. The variation of quantities will be governed as per clause given in tender document.

- 1. The successful bidder needs to submit performance guarantee 5% (Five percent) of the quoted price and security deposit 5% (Five per cent), which will be released after completion of work.
- 2. The agency should avail technical persons during the time of execution and quality control of the project and to supervise work as per the approved drawings.
- 3. The Bidder has to assure that the contractor is taking all measures for safety and security for man & material and also to follow all labour laws
- 4. The Bidder has to verify the measurement as site and per the running bills submitted by the contractor
- 5. The Rates should be quoted for at site Bhopal.
- 6. Bidder should visit the site as mentioned in the Tender Document for detailed survey before

## SPECIAL CONDITIONS OF CONTRACT (SCC)

### **GENERAL-**

- The following special conditions shall be read in conjunction with General conditions of contract. If there are any provisions in these Special Conditions, which are at variance with the provisions of General Conditions of Contract, the provisions in the Special Conditions shall take precedence.
- Where any portion of Special Conditions of Contract is repugnant to or at variance with any provision of the instructions to Bidder and General Conditions of Contract and / or the other documents forming part of the contract then unless a different intention appears the provision of the Special Conditions of Contract shall be deemed to override the provisions of the general conditions of contract and / or the other documents forming part of the contract only to the extent such repugnant/various in the special conditions of contract as are not possible of being reconciled with the provisions in the special conditions of contract as are not possible of being reconciled with the provision with instructions to Bidder or General Conditions of contract and / or the other documents from part of the contract.
- Working drawing shall be according to the requirement of school/hostel building requirements and as per the given plan layout for the school construction on Education department notifications
- Items mentioned in the BOQ may vary or any changes is needed then it should bring to the attention of BSCDCL.
- Working drawings are given by BSCDCL in tender document; if any deviations found and correction required then it should be brought to BSCDCL for rectification.
- The items which are missing or not defined in the given BOQ in this Tender Document, then the contractor has to submit the items for approval to BSCDCL.
- The working drawings shall be weighted from authorized certified Laboratory or from any NIT.
- The scope of work can be increased/extended on the same approved rates quoted by bidder for any other projects. The revised rates as mutually agreed, shall be applicable.
- The overall lowest bidder of bid will get minimum 40% work of the lowest quoted amount. However rest of work can be given to all /one other technically qualified bidders, if they are ready to carry out the work at lowest bid (L1) rates.



# **CLAUSES OF CONTRACT(CC)**

### **DEFINITIONS**

The Contract means the documents forming the tender and acceptance thereof and the formal agreement executed between the competent authority on behalf of BSCDCL and the contractor, together with the documents referred to therein including these conditions, the specifications, designs, drawings and instructions issued from time to time by the Engineer-in- Charge and all these documents taken together, shall be deemed to form one contract and shall be complementary to one another.

Bhopal Smart City Development Corporation Limited, hereinafter called 'BSCDCL' propose to get the works executed as mentioned in the Contract on behalf of Owner/ Client as Implementing agency/Executing Agency.

3.1 In the contract, the following expressions shall, unless the context otherwise requires, have the meanings, hereby respectively assigned to them:-

**APPROVAL** means approved in writing including subsequent written confirmation of previous verbal approval.

**BILL OF QUANTITIES or SCHEDULE OF QUANTITIES** means the priced and completed Bill of Quantities or Schedule of Quantities forming part of the tender.

**CONTRACTOR** shall mean the individual, firm, LLP or company, whether incorporated or not, undertaking the works and shall include the legal personal representative of such individual or the persons composing such firm or LLP or company, or the successors of such firm or company and the permitted assignees of such individual, firm or company.

**CONTRACT VALUE** means the sum for which the tender is accepted as per the letter of Award.

**DRAWINGS** mean the drawings referred to in the contract document including modifications if any and such other drawings as may from time to time be furnished and/ or approved by BSCDCL.

**DATE OF COMMENCEMENT OF WORK:** The date of start of contract shall be reckoned from 10 days after the date of issue of letter of Award.

**ENGINEER-IN-CHARGE** means the Engineer of BSCDCL who shall supervise and be in-charge of the work.

**LANGUAGE:** All documents and correspondence in respect of this contract shall be in English Language.

i)"LETTER OF AWARD" shall mean BSCDCL"s letter or notification conveying its acceptance of the tender subject to such conditions as may have been stated therein.

MONTH means English Calendar month "Day" means a Calendar day of 24 Hrs each BSCDCL shall means Bhopal Smart City Development Corporation Limited, a company registered under the Indian Company Act, with its registered office at Near Natraj Petrol Pump, Sector A, Berkheda, Bhopal, Madhya Pradesh 462023 or its Administrative officers or its engineer or other employees authorized to deal with any matter with which these persons are concerned on its behalf.

**OWNER/ CLIENT** means the Government, Organization, Ministry, Department, Society, Cooperative, JV Entities (whether incorporated or unincorporated or registered as the case may be) etc. who has awarded the work/ project to BSCDCL and/ or appointed BSCDCL as Implementing / Executing Agency/ Project Manager and/ or for whom BSCDCL is acting as an agent and on whose behalf BSCDCL is entering into the contract and getting the work executed.

**SCHEDULE(s)** referred to in these conditions shall mean the standard schedule of rates of the government mentioned in the Memorandum (Annexure-I) with the amendments thereto issued up to the date of receipt of the tender.

- ii) **SITE** means the lands and other places on, under, in or through Which the works are to be executed or carried out and any other lands or places provided by BSCDCL/client/owner or used for the purpose of the contract.
- iii) **TENDER** means the Contractor's priced offer to BSCDCL for the execution and completion of the work and the remedying of any defects therein in accordance with the provisions of the Contract, as accepted by the Letter of Award or Award letter. The word TENDER is synonymous with Tender and the Word TENDER DOCUMENTS with "Tendering Documents" or "offer documents".

**WRITING** means any manuscript typed written or printed statement under or over signature and/or seal as the case may be.

**Works or Work** shall unless there be something either in the subject or context repugnant to such construction, be construed and taken to mean the works by or by virtue of the contract contracted to be executed whether temporary or permanent, and whether original, altered, substituted or additional.

The headings in the clauses/ conditions of tender documents are for convenience only and shall not be used for interpretation of the clause/ condition.

Words imparting the singular meaning only also include the plurals and vice versa where the context requires. Words importing persons or parties shall include firms and corporations and organizations having legal capacities.

**Excepted Risk** are risks due to riots (other than those on account of contractor's employees), war (whether declared or not) invasion, act of foreign enemies,

hostilities, civil war, rebellion revolution, insurrection, military or usurped power, any acts of Government, damages from aircraft, acts of God, such as earthquake, lightening and unprecedented floods, and other causes over which the contractor has no control and accepted as such by the BSCDCL or causes solely due to use or occupation by Government of the part of the works in respect of which a certificate of completion has been issued or a cause solely due to BSCDCL"s faulty design of works.

**Market Rate** shall be the rate as decided by the Engineer-in-Charge on the basis of the prevailing cost of materials and labour at the site where the work is to be executed plus the percentage mentioned elsewhere in the tender document to cover, all overheads and profits.

# **PERFORMANCE GUARANTEE:**

"Within 30 (Thirty) days from the date of issue of letter of Award or within such extended time as may be granted by BSCDCL in writing, the contractor shall submit to BSCDCL an irrevocable performance bank guarantee in the form appended, from any Nationalized Bank or all Commercial schedule bank equivalent to 5 % (Five per cent only) of the contract value for the due and proper execution of the Contract. The Performance Guarantee shall be initially valid up to the stipulated date of completion plus 60 days beyond that. In case the time for completion of works gets extended, the contractor shall get the validity of Performance Guarantee extended to cover such extended time for completion of work.

BSCDCL reserve the right of forfeiture of the performance guarantee in the event of the contractor's failure to fulfill any of the contractual obligations or in the event of termination of contract as per terms and conditions of contract.

Performance guarantee shall be returned after completion of 5 years.

In case the contractor fails to submit the performance guarantee of the requisite amount within the stipulated period or extended period, letter of Award automatically will stand withdrawn and EMD of the contractor shall be forfeited.

### SECURITY DEPOSIT/ RETENTION MONEY

The Security deposit or the retention money shall be deducted from each running bill of the contractor @ 5% (five per cent only) of the gross value of the Running Account bill. Earnest money shall be adjusted first in the security deposit and further recovery of security deposit shall commence only when the upto date amount of security deposit exceeds the earnest money deductible under this clause. No Interest shall be paid on amount so deducted. Security deposit will be released after completion of 5 years.

The release/refund of security deposit of the contractor shall be subject to the observance/compliance of the conditions as under and whichever is later:

a) Expiry of the defect liability period in conformity with provisions contained in clause (Defect liability clause). The expiry of defect liability period shall be extended from time to time depending upon extension of time granted by BSCDCL.

The contractor produces a clearance certificate from the labour office. As soon as the work is virtually completed, the contractor shall apply for the labour clearance certificate to the Labour Officer under intimation to the Engineer-in-Charge. The Engineer-in-Charge, on receipt of the said communication, shall write to the Labour Officer to intimate if any complaint is pending against the contractor in respect of the work. If no complaint is pending, on record till after 3 months after completion of the work and/or no communication is received from the Labour Officer to this effect till six months after the date of completion, it will be deemed to have received the clearance certificate.

3.2 BSCDCL reserves the right of part or full forfeiture of security deposit in addition to other claims in the event of contractor's failure to fulfill any of the contractual obligations or in the event of termination of contract as per terms and conditions of contract.

# **DEVIATIONS / VARIATIONS EXTENT AND PRICING**

The Engineer-in-Charge shall have power (i) to make any alterations in, omissions from, additions to or substitutions for, the original specifications, drawings, designs and instructions that may appear to him to be necessary during the progress of the work, (ii) to omit part of the works in case of non-availability of a portion of the site or for any other reasons and the contractor shall be bound to carry out the works in accordance with any instructions given to him in writing signed by the Engineer-in- Charge and such alterations, omissions, additions, or substitutions shall form part of the contract as if originally provided therein and any altered, additions or substituted works which the contractor may be directed to do in the manner specified above as part of the work, shall be carried out by the contractor on the same conditions in all respects including price on which he agreed to do the main work except as hereunder provided:

The time for the completion of the work shall, in the event of any deviations resulting in additional cost over the tendered value sum being ordered be extended, if requested by the contractor, as follows: in the proportion which the additional cost of the altered, additional or substituted work bears to the original tendered value plus 25% of the time calculated in (i) above or such further additional time as may be considered reasonable by the Engineer-in-Charge.

If the extra items includes any work for which no rate is specified in the contract.

then such work shall be carried out at the rates entered in the schedule of rates (as mentioned in Memorandum (Annexure-I)) for Civil/ Sanitary Works minus/plus the percentage which the tendered amount of scheduled items bears with the estimated amount of schedule items based on the Schedule of Rates (as mentioned in Memorandum (Annexure-I) for Civil/ Sanitary Works). The scheduled item means the items appearing in the Schedule of Rates (as mentioned in

Memorandum (Annexure-I)for Civil/ Sanitary Works) which shall be applicable in this clause. This clause will apply mutates mutandis to electrical work except that Electrical Schedule of Rates as mentioned in Memorandum (Annexure-I) will be

considered in place of Civil/ Sanitary works Schedule of rates as mentioned in

Memorandum (Annexure-I)

However, In the case of extra item(s), (items that are completely new, and are in addition to the items contained in the contract, and not included in the schedule of rates (as mentioned in Memorandum (Annexure-I)), the contractor may within fifteen days of receipt of order or occurrence of the item(s) claim rates, supported by proper analysis, for the work and the engineer-in-charge shall within one month of the receipt of the claims supported by analysis, after giving consideration to the analysis of the rates submitted by the contractor, determine the rates on the basis of the market rates and the contractor shall be paid in accordance with the rates so determined.

In the case of substituted items (items that are taken up with partial substitution or in lieu of items of work in the contract), the rate for the agreement item (to be substituted) and substituted item shall also be determined in the manner as mentioned in the following para:

If the market rate for the substituted item so determined is more than the market rate of agreement item (to be substituted), the rate payable to the contractor for the substituted item shall be the rate for the agreement item (to be substituted) so increased to the extent of the difference between the market rates of substituted item and the agreement item (to be substituted).

If the market rate for the substituted item so determined is less than the market rate of the agreement (to be substituted), the rate payable to the contractor for the substituted item shall be the rate for the agreement item (to be substituted) so decreased to the extent of the difference between the market rates of substituted item and the agreement item (to be substituted)

In the case of contract item(s), substituted item(s), contract cum substituted items, which exceed the limits laid down in Memorandum (Annexure-I), the contractor shall within fifteen days of receipt of order of occurrence of the excess, claim revision of the rates, supported by proper analysis for the work in excess of the above mentioned limits, provided that if the rates so claimed are in excess of the rates specified in the scheduled of quantities, the Engineer-in-Charge shall within one month of receipt of the claims supported by analysis, after giving consideration to the analysis of the rates submitted by the Contractor, determine the rates on the basis of the market rates and the contractor shall be paid in accordance with the rates so determined.

The provisions of the preceding paragraph shall also apply to the decrease in the rates of items for the work in excess of the limits laid down in Memorandum (Annexure-I), and the Engineer-in-charge shall after giving notice of the contractor within one month of occurrence of the excess and after taking into consideration any reply received from him within fifteen days of the receipt of

the notice revise the rates for the work in question within one month of the expiry of the said period of fifteen days having regard to the market rates.

**3.3** The contractor shall send to the Engineer-in-Charge once every three months, an up to date account giving complete details of all claims for additional payments to which the contractor may consider himself entitled and of all additional work ordered by the Engineer-in-Charge which he has executed during the preceding quarter failing which the contractor shall be deemed to have waived his right. However, the Engineer-in-charge may authorize consideration of such claims on merits.

For the purpose of operation of Memorandum (Annexure-I), the following works shall be treated as works relating to foundation unless and otherwise defined in the Contract:

For Buildings: All works up to 1.2 meters above ground level or up to floor 1 level whichever is lower.

Any operation incidental to or necessarily has to be in contemplation of Bidder while filling, tender or necessary for proper execution of the item included in the Schedule of quantities or in the schedule of rates mentioned above, whether or not specifically indicated in the description of the item and the relevant specifications shall be deemed to be included in the rates quoted by the Bidder or the rate given in the said schedule or rates as the case may be Nothing extra shall be admissible for such operations.

Market Rates to be determined as per clauses given in the tender document shall be on the basis of Prevailing rates of Material (unless mentioned otherwise), Relevant Labour authority rate for Labour, market rates of T&P etc. plus 15% towards Contractors" Profits and Overheads.

The following factors may be considered in the justification of rates on which

# Contractor"s overhead & profit shall not be applicable:

Buildings and Other Construction Worker Cess as applicable in the state of work place

EPF (Employer Contribution) component, as per EPF act on the portion of labour's wages

### **ESCALATION**

No claim on account of any escalation on whatsoever ground shall be entertained at any stage of works. All rates as per Bill of Quantities (BOQ) quoted by contractor shall be firm and fixed for entire contract period as well as extended period for completion of the works. No escalation shall be applicable on this contract.

### **COMPENSATION FOR DELAY**

If the contractor fails to maintain the required progress in terms of clauseor relevant clause of GCC & Special Conditions of Contract, to complete the work and clear the site on or before the contract or extended date of completion, he shall, without prejudice to any other right or remedy available under the law to the BSCDCL on account of such breach, pay as agreed compensation the amount calculated at the rates stipulated below as the Engineer in charge (whose decision in writing shall be final and binding) may decide on the amount of tendered value of the work for every completed day / week (as applicable) that the progress remains below that specified in Clause or the relevant clause in GCC & Special Conditions of Contract or that the work remains incomplete.

This will also apply to items or group of items for which a separate period of completion has been specified

i) Compensation for delay of work @1.5% per month delay to be computed on daily basis.

Provided always that the total amount of compensation for delay to be paid under this Condition shall not exceed 10% of the Tendered Value of work or of the Tendered Value of the item or group of items of work for which a separate period of completion is originally given. The amount of compensation may be adjusted or set- off against any sum payable to the Contractor under this or any other contract with BSCDCL.

In case, the contractor does not achieve a particular milestone mentioned elsewhere in the tender document, or the re-scheduled milestone(s) the amount shown against that milestone shall be withheld, to be adjusted against the compensation levied at the final grant of Extension of Time. With-holding of this amount or failure to achieve a milestone, shall be automatic without any notice to the Contractor. However, if the contractor catches up with the progress of work on the subsequent milestone(s), the withheld amount shall be released. In case the contractor fails to make up for the delay in subsequent milestone(s), amount mentioned against each milestone missed subsequently also shall be withheld. However, no interest, whatsoever, shall be payable on such withheld amount.

### **ACTION IN CASE WORK NOT DONE AS PER SPECIFICATIONS**

All works under or in course of execution or executed in pursuance of the contract, shall at all times be open and accessible to the inspection and supervision of the Engineer-in-charge, his authorized subordinates in charge of the work and all the superior officers, officer of the Quality Assurance Unit of the BSCDCL or any organization engaged by the BSCDCL for Quality Assurance and the contractor shall, at all times, during the usual working hours and at all other times at which reasonable notice of the visit of such officers has been given to the contractor, either himself be present to receive orders and instructions or have a responsible agent duly accredited in writing, present for that purpose. Orders

given to the Contractor"s agent shall be considered to have the same force as if they had been given to the contractor himself. If it shall appear to the Engineer-incharge or his authorized subordinates in-charge of the work or to the officer of Quality Assurance or his subordinate officers or the officers of the organization engaged by the BSCDCL for Quality Assurance or his subordinate officers, that any work has been executed with unsound, imperfect, or unskillful workmanship, or with materials or articles provided by him for the execution of the work which are unsound or of a quality inferior to that contracted or otherwise not in accordance with the contract, the contractor shall, on demand in writing which shall be made within twelve months of the completion of the work from the Engineer-in-Charge specifying the work, materials or articles complained of notwithstanding that the same may have been passed, certified and paid for forthwith rectify, or remove and reconstruct the work so specified in whole or in part, as the case may require or as the case may be, remove the materials or articles so specified and provide other proper and suitable materials or articles at his own charge and cost. In the event of the failing to do so within a period specified by the Engineer-in-Charge in his demand aforesaid, then the contractor shall be liable to pay compensation at the same rate as given in this tender document (for non-completion of the work in time) for this default. In such case the Engineer-in-Charge may not accept the item of work at the rates applicable under the contract but may accept such items at reduced rates as the Engineer in charge may consider reasonable during the preparation of on account bills or final bill if the item is so acceptable without detriment to the safety and utility of the item and the structure or he may reject the work outright without any payment and/or get it and other connected and incidental items rectified, or removed and re- executed at the risk and cost of the contractor. Decision of the Engineer-in-Charge to be conveyed in writing in respect of the same will be final and binding on the contractor.

## **ACTION IN CASE OF BAD WORK**

If it shall appear to the Engineer-in-Charge or his authorized representative in charge of the work or to the Chief Technical Examiner or to any other inspecting agency of Government/ State Government/ Owner where the work is being executed, that any work has been executed with unsound, imperfect, or unskillful workmanship or with materials of any inferior description, or that any materials or articles provided by him for the execution of the work are unsound or of a quality inferior to that contracted for or otherwise not in accordance with the contract, the contractor shall on demand in writing which shall be made within twelve months of the completion of the work from the Engineer-in-Charge specifying the work, materials or articles complained of notwithstanding that the same may have been passed, Certified and paid for forthwith rectify, or remove and reconstruct the work so specified in whole or in part as the case may require or as the case may be, remove the materials or articles so specified and provide other proper and suitable materials or articles at his own proper charge and cost, and in the event of his failing to do so within a period to be specified by the Engineer-in-Charge in his demand aforesaid while the contractor failure to do so shall continue, the

Engineer-in- Charge may rectify or remove and re-execute the work or remove and replace with others, the material or articles complained of as the case may be at the risk and expense in all respects of the contractor.

# CANCELLATION/DETERMINATION OF CONTRACT IN FULL OR PART

Subject to other provisions contained in this clause the Engineer-in-Charge may, without prejudice to his any other rights or remedy against the contractor in respect of any delay, inferior workmanship, any claims for damages and / or any other provisions of this contract or otherwise, and whether the date of completion has or has not elapsed, by notice in writing absolutely determine the contract in any of the following cases:

If the contractor having been given by the Engineer-in-Charge a notice in writing to rectify, reconstruct or replace any defective work or that the work is being performed in an inefficient or otherwise improper or un-workmanlike manner shall omit to comply with the requirement of such notice for a period of seven days thereafter; or

If the contractor has, without reasonable cause, suspended the progress of the work or has failed to proceed with the work with due diligence so that in the opinion of the Engineer-in-Charge (which shall be final and binding) he will be unable to secure completion of the work by the date for completion and continues to do so after a notice in writing of seven days from the Engineer-in-Charge; or

If the contractor fails to complete the work within the stipulated date or items of work with individual date of completion, if any stipulated, on or before such date(s) of completion and does not complete them within the period specified in a notice given in writing in that behalf by the Engineer-in-Charge; or

If the contractor persistently neglects to carry out his obligations under the contract and / or commits default in complying with any of the terms and conditions of the contract and does not remedy it or take effective steps to remedy it within 7 days after a notice in writing is given to him in that behalf by the Engineer-in-Charge; or

If the contractor shall offer or give or agree to give to any person in BSCDCL service or to any other person on his behalf any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any action relation to the obtaining or execution of this or any other contract for BSCDCL; or If the contractor shall enter into a contract with BSCDCL in connection with which commission has been paid or agreed to be paid by him or to his knowledge, unless the particulars of any such commission and the terms of payment thereof have been previously disclosed in writing to the Engineer-in-Charge; or

If the contractor shall obtain a contract with BSCDCL as a result of wrong tendering or other non-bona-fide methods of competitive tendering or commits breach of Integrity Pact; or If the contractor being an individual, or if a firm, any partner thereof shall at any time be adjudged insolvent or have a receiving order or order for administration of his estate made against him or shall take any proceedings for liquidation or composition (other than a voluntary liquidation for the purpose of amalgamation or reconstruction) under any Insolvency Act for the

time being in force or make any conveyance or assignment of his effects or composition or arrangement for the benefit of his creditors or purport so to do, or if any application be made under any Insolvency Act for the time being in force for the sequestration of his estate or if a trust deed be executed by him for benefit of his creditors; or If the contractor being a company, shall pass a resolution or the Court shall make an order for the winding up of the company, or a receiver or manager on behalf of the debenture holders or otherwise shall be appointed or circumstances shall arise which entitle the Court or debenture holders to appoint a receiver or manager; or If the contractor shall suffer an execution being levied on his goods and allow it to be continued for a period of 21 days, or.

If the contractor assigns, transfers, sublets (engagement of labour on a piecework basis or of the labour with materials not to be incorporated in the work, shall not be deemed to be subletting) or otherwise parts with or attempts to assign, transfer sublet or otherwise parts with the entire works or any portion thereof without and prior written approval of the Engineer-in-Charge.

When the contractor has made himself liable for action under any of the cases aforesaid, the Engineer-in-Charge may without prejudice to any other right or remedy which shall have accrued or shall accrue hereafter to BSCDCL, by a notice in writing to cancel the contract as whole or only such items of work in default from the Contract, the Engineer-in-charge shall have powers:

Take possession of site and any materials, constructional plant, implements, stores, etc. thereon; and/ or Carry out the incomplete work by any means at the risk and cost of the contractor; and/ or The Engineer-in-charge shall determine the amount, if any, is recoverable from the contractor for completion of the part work/part incomplete work of any item(s) taken out of his hands and execute at the risk and cost of the contractor, the liability of contractor on account of loss or damage suffered by BSCDCL because of action under this clause shall not exceed 10% of the tendered value of the work.

To determine or rescind the contract as aforesaid (of which termination or rescission notice in writing to the contractor under the hand of the Engineer-in-Charge shall be conclusive evidence). Upon such determination or rescission the full security deposit recoverable under the contract and performance guarantee shall be liable to be forfeited and un-used materials, construction plants, implements, temporary buildings, etc. shall be taken over and shall be absolutely at the disposal of the BSCDCL. If any portion of the Security Deposit has not been paid or received it would be called for and forfeited; and/or

To employ labor paid by the BSCDCL and to supply materials to carry out the work or any part of the work debiting the contractor with the cost of the labour and the price of the materials of the amount of which cost and price certified by the Engineer-in-Charge shall be final and conclusive) against the contractor and crediting him with the value of the work done in all respects in the same manner and at the same rates as if it had been carried out by the contractor under the terms of his contract. The certificate of the Engineer-in- Charge as to the value of the work done shall be final and conclusive against the contractor provided always that action under the subclause shall only be taken after giving notice in writing to the contractor. If the expenses incurred by the BSCDCL are less than the amount payable to the contractor at his agreement rates, the difference shall not be paid to the contractor; and/ or

After giving notice to the contractor to measure up the work of the contractor and to take such whole, or the balance or part thereof as shall be un-executed or delayed with reference to the General Conditions of Contract and/ or relevant clause of Condition Special of Contract, out of his hands and to give it to another contractor to complete in which case any expenses which may be incurred in excess of the sum which would have been paid to the original contractor if the whole work had been executed by him (of the amount of which excess the certificate in writing of the Engineer-in-Charge shall be final and conclusive) shall be borne and paid by the original contractor and may be deducted from any money due to him by BSCDCL under his contract or on any other account whatsoever or from his security deposit

or the proceeds of sales of unused materials, construction plants, implements temporary buildings etc. thereof or a sufficient part thereof as the case may be. If the expenses incurred by the BSCDCL are less than the amount payable to the contractor at his agreement rates, the difference shall not be paid to the contractor; and/or By a notice in writing to withdraw from the contractor any items or items of work as the Engineer-in-charge may determine in his absolute discretion and get the same executed at the risk and cost of the contractor.

Any excess expenditure incurred or to be incurred by BSCDCL in completing the works or part of the works or the excess loss or damages suffered or may be suffered by BSCDCL as aforesaid after allowing such credit shall without prejudice to any other right or remedy available to BSCDCL in law be recovered from any moneys due to the contractor on any account, and if such moneys are not sufficient the contractor shall be called upon in writing and shall be liable to pay the same within 30 days.

If the contractor shall fail to pay the required sum within the aforesaid period of 30 days, the Engineer-in-Charge shall have the right to sell any or all of the contractors unused materials, constructional plant, implements, temporary buildings, etc. and apply the proceeds of sale thereof towards the satisfaction of any sums due from the contractor under the contract and if thereafter there be any balance outstanding from the contractor, it shall be recovered in accordance with the provisions of the contract and law.

Any sums in excess of the amounts due to BSCDCL and unsold materials, constructional plant etc. shall be returned to the contractor, provided always that if cost or anticipated cost of completion by BSCDCL of the works or part of the works is less than the amount which the contractor would have been paid had he completed the works or part of the works, such benefit shall not accrue to the contractor.

In the event of anyone or more of the above courses being adopted by the Engineer-in-Charge the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any materials or entered into any engagements or made any advances on account or with a view to the execution of the work or the performance of the contract. And in case action is taken under any of the provision aforesaid the contractor shall not be entitled to recover or be paid any sum for any work thereof or actually performed under this contract unless and until the Engineer-in-Charge has certified in writing the performance of such work and the value payable in respect thereof and he shall only

be entitled to be paid the value so certified. Provided further that if any of the recoveries to be made, while taking action as above, are in excess of the security deposit forfeited, these shall be Limited to the amount by which the excess cost incurred by the BSCDCL exceeds the security deposit so forfeited.

# CONTRACTOR LIABLE TO PAY COMPENSATION EVEN IF ACTION NOT TAKEN UNDER CLAUSE OF AGREEMENT

In any case in which any of the powers conferred upon the Engineer-in-Charge by relevant clause thereof, shall have become exercisable and the same are not exercised, the non-exercise thereof shall not constitute a waiver of any of the conditions hereof and such powers shall notwithstanding be exercisable in the event of any future case of default by the contractor and the liability of the contractor for compensation shall remain unaffected. In the event of the Engineer- in-Charge putting in force all or any of the powers vested in him under any clause he may, if he so desires after giving a notice in writing to the contractor, take possession of (or at the sole discretion of the Engineer-in-Charge which shall be final and binding on the contractor) use as on hire (the amount of the hire money being also in the final determination of the Engineer-in-Charge) all or any tools, plant, materials and stores, in or upon the works, or the site thereof belonging to the contractor, or procured by the contractor and intended to the used for the execution of the work/or any part thereof, paying or allowing for the same in account at the contract rates, or in the case of these not being applicable, at current market rates to be certified by the Engineer-in-Charge, whose certificate thereof shall be final and binding on the contractor and/or direct the contractor, clerk of the works, foreman or other authorized agent to remove such tools, plant, materials, or stores from the premises (within a time to be specified in such notice) in the event of the contractor failing to comply with any such requisition, the Engineer-in-Charge may remove them at the contractor's expense or sell them by auction or private sale on account of the contractor and his risk in all respects and the certificate of the Engineer-in-Charge as to the expenses of any such removal and the amount of the proceeds and expenses of any such sale shall be final and conclusive against the contractor.

# CARRYING OUT PART WORK AT RISK & COST OF CONTRACTOR

If contractor:

At any time makes default during currency of work or does not execute any part of the work with due diligence and continues to do so even after a notice in writing of 7 days in this respect from the Engineer-in-Charge; or

Commits default in complying with any of the terms and conditions of the contract and does not remedy it or takes effective steps to remedy it within 7 days even after a notice in writing is given in that behalf by the Engineer-in- Charge; or

Fails to complete the work(s) or items of work with individual dates of completion, on or before the date(s) so determined, and does not complete them within the period specified in the notice given in writing in that behalf by

the Engineer-in-Charge.

The Engineer-in-Charge without invoking action under given clause of contract may, without prejudice to any other right or remedy against the contractor which have either accrued or accrue thereafter to BSCDCL, by a notice in writing to take the part

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work/part incomplete work of any item(s) out of his hands and shall have powers to: Take possession of the site and any materials, constructional plant, implements, stores, etc., thereon; and/or Carry out the part work / part incomplete work of any item(s) by any means at the risk and cost of the contractor.

The Engineer-in-Charge shall determine the amount, if any, is recoverable from the contractor for completion of the part work/ part incomplete work of any item(s) taken out of his hands and execute at the risk and cost of the contractor, the liability of contractor on account of loss or damage suffered by BSCDCL because of action under this clause shall not exceed 10% of the tendered value of the work.

In determining the amount, credit shall be given to the contractor with the value of work done in all respect in the same manner and at the same rate as if it had been carried out by the original contractor under the terms of his contract, the value of contractor's materials taken over and incorporated in the work and use of plant and machinery belonging to the contractor. The certificate of the Engineer-in-Charge as to the value of work done shall be final and conclusive against the contractor provided always that action under this clause shall only be taken after giving notice in writing to the contractor. Provided also that if the expenses incurred by the department are less than the amount payable to the contractor at his agreement rates, the difference shall not be payable to the contractor.

Any excess expenditure incurred or to be incurred by BSCDCL in completing the part work/ part incomplete work of any item(s) or the excess loss of damages suffered or may be suffered by BSCDCL as aforesaid after allowing such credit shall without prejudice to any other right or remedy available to BSCDCL in law or per as agreement be recovered from any money due to the contractor on any account, and if such money is insufficient, the contractor shall be called upon in writing and shall be liable to pay the same within 30 days.

If the contractor fails to pay the required sum within the aforesaid period of 30 days, the Engineer-in-Charge shall have the right to sell any or all of the contractors' unused materials, constructional plant, implements, temporary building at site etc. and adjust the proceeds of sale thereof towards the dues recoverable from the contractor under the contract and if thereafter there remains any balance outstanding, it shall be recovered in accordance with the provisions of the contract. In the event of above course being adopted by the Engineer-in-Charge, the contractor shall have no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials or entered into any engagements or made any advance on any account or with a view to the execution of the work or the performance of the contract.

### SUSPENSION OF WORKS

The contractor shall, on receipt of the order in writing of the Engineer-in-charge, suspend the progress of the works or any part thereof for such time and in such manner as the Engineer-in-charge may consider necessary for any of the following reasons:

- On account of any default on part of the contractor, or
- For proper execution of the works or part thereof for reason other than the default of the contractor, or
- For safety of the works or part thereof.

The contractor shall, during such suspension, properly protect and secure the works to the extent necessary and carry out the instructions given in that behalf by the Engineer-in-charge.

(b) If the suspension is ordered for reasons (ii) and (iii) in sub-para (a) above.

The contractor shall be entitled to an extension of the time equal to the period of every such suspension plus 25% for completion period. No adjustment in contract price will be allowed for reasons of such suspension.

ii) In the event of the Contractor treating the suspension as an abandonment of the Contract by BSCDCL, he shall have no claim to payment of any compensation on account of any profit or advantage which he may have derived from the execution of the work in full.

### TERMINATION OF CONTRACT ON DEATH OF CONTRACTOR

Without prejudice to any of the right or remedies under this contract if the contractor dies, the Engineer in-charge shall have the option of terminating the contract without compensation to the contractor.

### TIME ESSENCE OF CONTRACT & EXTENSION FOR DELAY

The time allowed for execution of the Works as specified in the Memorandum (Annexure-I) or the extended time in accordance with these conditions shall be the essence of the contract. The execution of the works shall commence from such time period as mentioned in MEMORANDUM (ANNEXURE – I) or the date on which the Engineer-in-Charge issues written orders to commence the work. If the Contractor commits default in commencing the execution of the work as aforesaid, the BSCDCL shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the earnest money & performance guarantee absolutely.

3.4 Within 10 (Ten) days of Letter of Award, the Contractor shall submit a Time and Progress Chart (CPM/ PERT/ Quantified Bar Chart) and get it approved by the Engineerin-Charge. The Chart shall be prepared in direct relation to the time stated in the contract documents for completion of items of the works. It shall indicate the forecast (mile-stones) of the dates of commencement and completion of various items, trades, sections of the work and may be amended as necessary by agreement between Engineer-in-Charge and the Contractor within the limitations of time stipulated in the Contract documents and further to ensure good progress during the execution of the work, the contractor shall in all cases in which the time allowed for any work exceeds one month (save for special jobs for which a separate program has been agreed upon) complete 1/8th of the whole of work before 1/4th of the whole time allowed in the contract has elapsed, 3/8th of the work before one half of such time has elapsed and 3/4th of the work before 3/4th of such time has elapsed. The physical

progress report including photographs shall be submitted by the contractor on the prescribed format & the intervals (not exceeding one month)as decided by the Engineer in Charge. The compensation for delay as per tender document shall be leviable at intermediate stages also, in case the required progress is not achieved to meet the above time deadlines of the completion period and/ or milestones of time and progress chart, provided always that the total amount of Compensation for delay to be paid under this condition shall not exceed 10% of the tendered value of work".

If the work(s) be delayed by:

**1.** force-majeure

or

2. Abnormally bad weather,

or

- 3. Serious loss or damage by fire, or
- **4.** Civil commotion, local commotion of workmen, strike or lockout, affecting any or the trades employed on the work, or
- **5.** Delay on the part of other contractors or tradesmen engaged by Engineer-in- Charge in executing work not forming part of the Contract, or
- **6.** Non-availability of stores, which are responsibility of the BSCDCL or,
- **7.** Non-availability or break down of tools and plant to be supplied or supplied by BSCDCL

or,

- **8.** Any other cause which, in the absolute discretion of the BSCDCL, is beyond the Contractor's control, then upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Engineer-in-Charge within 07 days but shall nevertheless use constantly his best endeavor to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Engineer-in-Charge to proceed with the works.
- 3.5 Request for extension of time, to be eligible for consideration, shall be made by the Contractor in writing within fourteen days of the happening of the event causing delay in the prescribed form. The Contractor may also, if practicable, indicate in such a request the period for which extension is desired. In any such case BSCDCL may give a fair and reasonable extension of time for completion of work. Such extension shall be communicated to the Contractor by the Engineer-in-Charge in writing within a reasonable time from the receipt of such request. Non application by the contractor for extension of time shall not be a bar for giving a fair and reasonable extension by the Engineer-in-Charge and the extension of time so given by the Engineer-in-Charge shall be binding on the contractor.

### TIME SCHEDULE & PROGRESS

Time allowed for carrying out all the works as entered in the tender shall be as mentioned in the "Memorandum (Annexure-I)" which shall be reckoned from the 10th day from the date on which the letter of Award is issued to the Contractor. Time shall be the essence of the contract and contractor shall ensure the completion of the entire work within the stipulated time of completion.

The contractor shall also furnish within 10 days of date of issue of letter of Award a CPM network/ PERT chart/ Bar Chart for completion of work within stipulated time. This will be duly got approved from BSCDCL. This approved Network/ PERT Chart shall form a part of the agreement. Achievement of milestones as well as total completion has to be within the time period allowed. Contractor shall mobilize and employ sufficient resources for completion of all the works as indicated in the agreed BAR CHART/PERT Network. No additional payment will be made to the contractor for any multiple shift work or other incentive methods contemplated by him in his work schedule even though the time schedule is approved by the Engineer-in-Charge.

During the currency of the work the contractor is expected to adhere to the time schedule on mile stone and total completion and this adherence will be a part of Contractor"s performance under the contract. During the time schedule on mile stone and total completion and this adherence will be a part of Contractor"s performance under the contract. During the execution of the work contractor expected to participate in the review and updating of the Network/BAR CHART undertaken by the BSCDCL. These reviews may be undertaken at the discretion of Engineer-in-charge either as a periodical appraisal measure or when the quantum of work order on the contractor is substantially changed through deviation orders or amendments. The review shall be held at site or any of the offices of BSCDCL/owner /consultant at the sole discretion of BSCDCL. The contractor will adhere to the revised schedule thereafter. The approval to the revised schedule resulting in a completion date beyond the stipulated date of completion shall not automatically amount to a grant of extension of time to the contractor.

Contractor shall submit (as directed by Engineer-in-Charge) progress reports on a computer based program (program and software to be approved by Engineer-in-Charge) highlighting status of various activities and physical completion of work. The contractor shall send completion report with as built drawings to the office of Engineer-in-Charge, of BSCDCL in writing within a period of 30 days of completion of work.

The photographs of the project taken on last day of every month indicating progress of work (in soft copies) shall be attached along with the physical progress reports to be submitted to Engineer-in-charge.

# **TAXES AND DUTIES**

**3.6** Except as otherwise specifically provided in the contract, the contractor shall be liable and responsible for the payment, of all taxes, and GST or in the state concerned which may be specified by local/state/ central government from time to time on all material articles which may be used for this work. The rates quoted by

him in the tender in bill of quantities shall be inclusive of all taxes and GST. In the event of nonpayment/default in payment of any of the above taxes, BSCDCL reserves the right to with-hold the dues/payments of contractor and make payment to local/state/Central Government authorities or to labourers as may be applicable. The rate quoted by the contractor shall be deemed to be inclusive of all taxes as given in tender document Tax deductions at source shall be made as per laws prevalent in the State as applicable for the work.

The stamp duty and registration charges, if any, on the contract agreement levied by the Government or any other statutory body, shall be paid by the contractor as appliable in the state of work.

It will be incumbent upon the Contractor to obtain a registration certificate as a dealer under the GST Act and necessary evidence to this effect shall be furnished by the Contractor to BSCDCL.

The Bidder shall quote his rates exclusive of Goods and Service Tax(GST) in conjunction with other terms and conditions. In the event of decrease / relaxation and / or waiver of any of the existing / prevailing tax(es), duties, levies, cess by Central / state Govt. Or any other statutory body(ies), after the last stipulated date for the receipt of tender including extension (if any), and the contractor thereupon has been paid or has raised claims of such tax(es), duties, levies, cess; such sums shall be recovered / deducted (from claims raised but which has not been paid) effective from the date as reckoned in the relevant statutory order / law / ordnance etc. The contractor, shall, within a period of 30 days of any such waiver/relaxation/decrease in tax(es), duties, levies, cess, give a written notice thereof to Engineer-in-charge stating the statutory change with Documentary proof thereto. Provided always that Engineer-in-charge shall have full powers to effect recovery/deduction on account of any such statutory change even if contractor has not intimated in the event when any such statutory action comes to his notice.

# **INCOME TAX DEDUCTION TDS)**

Income tax deductions shall be made from all payments made to the contractor including advances against work done, as per the rules and regulations in force, in accordance with the Income Tax act prevailing from time to time.

# **GOODS AND SERVICES TAX (GST)**

The Bidder shall quote rates inclusive of all type of tax and but excluding GST nothing extra shall be paid. The contractor must have GST registration number and will provide copy of Registration to BSCDCL before release of any payment by the Corporation. The contractor will submit regular Invoice / Bill fulfilling `all conditions of Goods and Service Tax (GST) Rules.

## **PAYMENTS**

All running payments shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed and/or accepted by BSCDCL and shall not preclude the recovery for bad, unsound and imperfect or unskilled work to be removed and taken away and reconstructed or re-erected or be considered as an admission of the due performance of the Contract, or any part thereof, in this respect, or the accruing of any claim, nor shall it conclude, determine or affect in any way the powers of the BSCDCL under these conditions or any of them as to the final settlement and adjustments of the accounts or otherwise, or in any other way vary/ affect the contract. The final bill shall be submitted by the contractor within three months of the completion of work, otherwise BSCDCL"s certificate of the measurement and of the total amount payable for the work accordingly shall be final and binding on contractor. Each Running Bills should be accompanied by two sets of at-least 20 (twenty) photographs as per direction of Engineer-in-charge taken from various points depicting status of work as on Report/ Bill date and Monthly Progress Report for the concerned month in the pro-forma to be given/approved by Engineer-in-Charge. Intermittent progress Photographs as and when required shall also be provided by the Contractor at his own cost as per direction of Engineer-in-Charge. No payment of running account bill shall be released unless it is accompanied by photographs and Monthly Progress Report as above. It is clearly agreed and understood by the Contractor that notwithstanding anything to the contrary that may be stated in the agreement between BSCDCL and the contractor; the contractor shall become entitled to payment only after BSCDCL has received the corresponding payment(s) from the client/ Owner for the work done by the contractor.

Any delay in the release of payment by the client/ Owner to BSCDCL leading to a delay in the release the corresponding payment by BSCDCL to the contractor shall not entitle the Contractor to any compensation/ interest from BSCDCL.

All payments shall be released by way of e-transfer through RTGS/NEFT in India directly at their Bank account by BSCDCL.

# **SCHEDULE OF PAYMENT/FINANCIAL BID:**

# $\underline{\mathsf{MPBSCDCL/TENDER\ NO-113}}$ - EMPANELMENT OF ARCHITECT FOR VARIOUS PAN CITY PROJECTS UNDER BHOPAL SMART CITY.

Name of the Bidder				
S.no	Description	Rates		
1	PROVIDING COMPREHENSIVE ARCHITECTURAL CONSULTANCY SERVICES FROM DESIGN CONCEPT TO COMPLETION FOR VARIOUS PAN CITY PROJECTS UNDER BHOPAL SMART CITY AS PER THE SCOPE OF WORK AND CONDITIONS MENTIONED IN TENDER DOCUMENT.	0.00%		
	Total	0.00%		
Note:				
1	Rates to be quoted shall be inclusive of all type of taxes but excluding GST which shall be paid extra			
2	If any space left blank, then it will be considered as zero "0".			
3	Bidder shall quote rates in percentage value for architectural services of project as per scope of work.			

### Note:

- 1. Rates to be quoted excluding GST which shall be paid extra
- 2. Rates shall be quoted in percentage in the given excel sheet uploaded on portal www.mptenders.gov.in
- 3. The payment shall be done with respect to rates quoted in percentage, against estimated cost of individual project.
- 4. The overall lowest bidder of bid will get minimum 40% work of the lowest quoted amount. However rest of work can be given to all /one other technically qualified bidders, if they are ready to carry out the work at lowest bid (L1) rates.
- 5. The quoted rates for Architectural consultancy services in % as mentioned in financial bid will be applicable for each/individual projects.

# **MODE OF PAYMENT**

The break-up of the project fee for the Detailed Design Engineering phase shall be:

a.	Preparation of Detailed Project Reports		
	(DPR)/Estimates/Tender Documents	=	05% of total fee
b.	Preliminary Drawings Submission for Approval	=	15% of total fee
C.	On providing Foundation Stage Drawings	=	15% of Total fee
d.	On Providing Super Structure Drawings	=	15% of total fee
e.	On Providing MEP Services Design Brief Reports	=	15% of total fee
f.	On Providing Tenders for above Services	=	15% of total fee
g.	On Providing MEP Services Drawings GFC	=	10% of total fee
h.	On Completion of Project	=	10% of total fee

### MEASUREMENTS OF WORKS

Engineer-in-charge shall, except as otherwise provided, ascertain and determine by measurement, the value of work done in accordance with the contract. Except where any general or detailed description of the work expressly shows to the contrary, measurement shall be taken in accordance with the Procedure set forth in the UADD/MPPWD/CPWD Specification. In the case of items which are not covered by specifications, mode of measurement as specified in the Technical Specifications of the contract and if for any item no such technical specification is available, then a relevant standard method of measurement issued by the Bureau of Indian Standard shall be followed.

Provided further that, In case of Cancellation/Determination of Contract in Full or in Part in accordance with clause given in tender document (and its sub-clauses), following methodology shall be adopted in respect of measurements in addition to what has been mentioned in foregoing:-

All measurements and levels shall be taken jointly by the Engineer-in-Charge or his authorized representative and by the contractor or his authorized representative from time to time during the progress of the work and such measurements shall be signed and dated by the Engineer-in-Charge and the contractor or their representatives in token of their acceptance. If the contractor objects to any of the measurements recorded, a note shall be made to that effect with reason and signed by both the parties.

If for any reason the contractor or his authorized representative is not available and the work of recording measurements is suspended by the Engineer-in-Charge or his representative, the Engineer-in-Charge and BSCDCL shall not entertain any claim from contractor for any loss or damages on this account. If the contractor or his authorized representative does not remain present at the time of such measurements after the contractor or his authorized representative has been given a notice in writing three (3) days in advance or fails to countersign or to record objection within a week from the date of the measurement, then such measurements recorded in his absence by the Engineer-in-Charge or his representative shall be deemed to be accepted by the Contractor. The contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for measurements and recording levels.

### COMPUTERISED MEASUREMENT BOOKS

Engineer-in-Charge shall, except as otherwise provided, ascertain and determine by measurement the value of work done in accordance with the contract. All measurements of all items having financial value shall be entered by the contractor and compiled in the shape of the Computerized Measurement Book as per the format of BSCDCL so that a complete record is obtained of all the items of works performed under the contract. All such measurements and levels recorded by the contractor or his authorized representative from time to time, during the progress of the work, shall be got checked by the contractor from the Engineer-in-

Charge or his authorized representative as per interval or program fixed in consultation with Engineer-in-Charge or his authorized representative. After the necessary corrections made by the Engineer-in-Charge, the measurement sheets shall be returned to the contractor for incorporating the corrections and for resubmission to the Engineer-in- Charge for the dated signatures by the Engineer-in-Charge and the contractor or their representatives in token of their acceptance.

Whenever bill is due for payment, the contractor would initially submit draft computerized measurement sheets and these measurements would be got checked/test checked from the Engineer-in-Charge and/or his authorized representative. The contractor will, thereafter, incorporate such changes as may be done during these checks/test checks in his draft computerized measurements, and submit to BSCDCL a computerized measurement book, duly bound, and with its pages machine numbered. The Engineer-in-Charge and/or his authorized representative would thereafter check this MB, and record the necessary certificates for their checks/test checks.

The final, fair, computerized measurement book given by the contractor, duly bound, with its pages numbered, should be 100% correct, and no cutting or overwriting in the measurements would thereafter be allowed. If at all any error is noticed, the contractor shall have to submit a fresh computerized MB with its pages duly numbered and bound, after getting the earlier MB cancelled by the BSCDCL. The contractor shall submit two spare copies of such computerized MB"s for the purpose of reference and record by the various officers of the BSCDCL.

The contractor shall also submit to the department separately his computerized Abstract of Cost and the bill based on these measurements, duly bound, and its pages numbered along with two spare copies of the "bill.

The contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for checking of measurements /levels by the Engineer-in-Charge or his representative.

The contractor shall give not less than seven days" notice to the Engineer-in-Charge or his authorized representative in charge of the work before covering up or otherwise placing beyond the reach of checking and/or test checking the measurement of any work in order that the same may be checked and/or test checked and correct dimensions thereof be taken before the same is covered up or placed beyond the reach of checking and/or test checking measurement and shall not cover up and place beyond reach of measurement any work without consent in writing of the Engineer-in-Charge or his authorized representative in charge of the work who shall within the aforesaid period of seven days inspect the work, and if any work shall be covered up or placed beyond the reach of checking and/or test checking measurements without such notice having been given or the Engineer-in-Charge"s consent being obtained in writing the same shall be uncovered at the Contractor expense, or in default thereof no payment or allowance shall be made for such work or the materials with which the same was executed.

Engineer-in-Charge or his authorized representative may cause either themselves or through another officer of the BSCDCL to check the measurements recorded by contractor and all provisions stipulated herein above or anywhere in the tender document shall be applicable to such checking of measurements or levels.

It is also a term of this contract that checking and/or test checking the measurements of any item of work in the measurement book and/or its payment in the interim, on account of final bill shall not be considered as conclusive evidence as to the sufficiency of any work or material to which it relates nor shall it relieve the contractor from liabilities from any over measurement or defects noticed till completion of the defects liability period.

# **QUALITY ASSURANCE PROGRAMME**

To ensure that the services under the scope of this contract are in accordance with the specifications, the Contractor shall adopt Quality Assurance Programme to control such activities at the necessary points:

The contractor shall prepare and finalize such Quality Assurance Programme within 15 days from date of issue Letter of Award. BSCDCL shall also carryout quality audit and quality surveillance of systems and procedures of Contractor's quality control activities. A Quality Assurance Programme of Contractor shall generally cover the following:

His organization structure for the management and implementation of the proposed Quality Assurance Program.

- Documentation control system.
- The procedure for purpose of materials and source inspection.
- System for site controls including process controls.
- Control of non-conforming items and systems for corrective actions.
   Inspection and test procedure for site activities.
- System for indication and appraisal of inspection status. System for maintenance of records.
- System for handling, storage and delivery.
- A quality plan detailing out quality practices and procedures, relevant standards and acceptance levels for all types of work under the scope of this contract.

All the quality reports shall be submitted by the Contractors in the formats appended hereto. Checklist enclosed here in this document shall be followed while carrying out Construction activities (items). If any item is not covered by the Checklist/ Formats appended hereto, the Format for the same may be developed and submitted to Engineer-in-Charge for approval and the same shall be adopted. These filled in formats shall be prepared in two copies and duly signed by representatives of contractor and BSCDCL. All the costs associate with Printing of Formats and testing of materials required as per technical specifications or by Engineer-in-charge shall be included in the Contractor's quoted rates in the Schedule/ Bill of quantities.

# CONTRACT COORDINATION PROCEDURES, COORDINATION MEETINGS AND PROGRESS REPORTING

The Contractor shall prepare and finalize in consultation with BSCDCL, a detailed contract coordination procedure within 15 days from the date of issue of Letter of Award for the purpose of execution of the Contract. The Contractor shall have to attend all the meetings at any place in India at his own cost with BSCDCL, Owners/ Clients or Consultants of BSCDCL/ Owner/ Client during the currency of the Contract, as and when required and fully cooperate with such personal and agencies involved during these discussions. The Contractor shall not deal in any way directly with the Clients/ Owners or Consultants of BSCDCL/Owner/ Clients and any dealing/correspondence if required at any time with Clients/ Owners/ Consultants shall be through BSCDCL only. During the execution of the work, Contractor shall submit at his own cost a detailed Monthly progress & programme report to the Engineer-in-charge of BSCDCL by 5th of every month. The format of monthly progress & programme report shall be as approved by Engineer-in-Charge of BSCDCL.

### COMPLETION CERTIFICATE AND COMPLETION PLANS

Within ten days of the completion of the work, the contractor shall give notice of such completion to the Engineer-in-Charge and within thirty days of the receipt of such notice, the Engineer-in-Charge shall inspect the work and if there is no defect in the work, shall furnish the contractor with a final certificate of completion, otherwise a provisional certificate of physical completion indicating defects (a) to be rectified by the contractor and/or

(b) for which payment will be made at reduced rates, shall be issued. But no final certificate of completion shall be issued, nor shall the work be considered to be complete until the contractor shall have removed from the premises on which the work shall be executed all scaffolding, surplus materials, rubbish and all huts and sanitary arrangements required for his/their work people on the site in connection with the execution of the works as shall have been erected or constructed by the contractor(s) and cleaned off the dirt from all wood work, doors, windows, walls, floor or other parts of the building, in, upon, or about which the work is to be executed or of which he may have had possession for the purpose of the execution; thereof, and not until the work shall have been measured by the Engineer-in-Charge. If the contractor shall fail to comply with the requirements of this Clause as to removal of scaffolding, surplus materials and rubbish and all huts and sanitary arrangements as aforesaid and cleaning off dirt on or before the date fixed for the completion of work, the Engineer-in-Charge may at the expense of the contractor remove such scaffolding, surplus materials and rubbish etc., and dispose of the same as he thinks fit and clean off such dirt as aforesaid, and the contractor shall have no claim in respect of scaffolding or surplus materials as aforesaid except for any sum actually realized by the sale thereof less actual cost incurred on removal of materials / debris / malba etc.

The contractor shall submit completion plan as required vide General Specifications for Electrical works as applicable within thirty days of the completion of the work. In case, the contractor fails to submit the completion plan as aforesaid, he shall be liable to pay a sum equivalent to 2.5% of the value of the work subject to a ceiling of Rs.5,00,000 (Rs. Five Lakhs only) as may be fixed by the Engineer-in-charge concerned and in this respect the decision of the Engineer-in-charge shall be final and binding on the contractor.

### PROHIBITION OF UNAUTHORISED CONSTRUCTION & OCCUPATION

No unauthorized buildings, construction of structures should be put up by the contractor anywhere on the project site, neither any building built by him shall be occupied in un-authorized manner by him or his staff.

It shall be the responsibility of the contractor to see that the building under construction is not occupied by anybody in un-authorized manner during construction, and is handed over to the Engineer-in-Charge with vacant possession of complete building. If such building though completed is occupied illegally, then the Engineer-in-Charge shall have the option to refuse to accept the said building/buildings in that position. Any delay in acceptance on this account will be treated as the delay in completion and for such delay, a levy of compensation upto 5% of tendered value of work may be imposed by the Engineer-in-Charge whose decision shall be final both with regard to the justification and quantum and shall be binding on the contractor.

However, the Engineer-in-Charge, through a notice, may require the contractor to remove the illegal occupation any time on or before construction and delivery.

## FORECLOSURE OF CONTRACT BY BSCDCL/OWNER

If at any time after the commencement of the work the BSCDCL shall for any reason whatsoever is required to abandon the work or is not require the whole work thereof as specified in the tender to be carried out, the Engineer-in-Charge shall give notice in writing of the fact to the contractor, who shall have no claim to any payment of compensation whatsoever on account of any profit or advantage which he might have derived from the execution of the work in full, but which he did not derive in consequence of the foreclosure of the whole or part of the works.

# **DEFECTS LIABILITY PERIOD**

The contractor shall be responsible for the rectification of defects in the works for a period twelve months from the date of taking over of the works by the BSCDCL or clients whichever is later. Any defects discovered and brought to the notice of the contractor forthwith shall be attended to and rectified by him at his own cost and expense. In case the contractor fails to carry out these rectifications, the same may without prejudice to any other right or remedy available, be got rectified by BSCDCL at the cost and expense of the contractor

### RESTRICTION ON SUBLETTING

The contractor shall not sublet or assign the whole or part of the works except where otherwise provided, by the contract. The provision of labour on piece work basis shall not be deemed to be a subletting under this clause.

The contractor may entrust specialist items of works like MEP services, HVAC, Lifts, Building Management System, Water Proofing, and Data & Communication networking, interiors, landscaping etc. to the agencies specialized in the specific trade. The contractor shall give the names and details of such firm whom it is going to employ for approval of BSCDCL. These details shall include the expertise, financial status, technical manpower, equipment, resources and list of works executed and on hand of the specialist agency. Further, prior written approval is required from BSCDCL to deploy such agency / sub-contractor.

### **FORCE MAJEURE**

Any delay in or failure to perform of either party, shall not constitute default so as to give rise to any claim for damages, to the extent such delay or failure to perform is caused by an act of God, or by fire, explosion, flood or other natural catastrophe, governmental legislation, orders or regulation etc. Failure of the client / owner to hand over the entire site and / or release funds for the project, to BSCDCL, shall also constitute force majeure. The time for performance of the obligation by the parties shall be deemed to be extended for a period equal to the duration of the force majeure event. Both parties shall make their best efforts to minimize the delay caused by the force majeure event. If the failure / delay of the client /owner in handing over the entire site and / or in releasing the funds continues even on the expiry of the stipulated date of completion, BSCDCL, may, at the request of the contractor, foreclose the contract without any liability to either party. In the event of such foreclosure, the contractor shall not be entitled to any compensation whatsoever. If prior to such foreclosure the contractor has brought any materials to the site, the Engineer-in- Charge shall always have the option of taking over of all such materials at their purchase price or at the local current rates, whichever is lower.

### NO COMPENSATION CLAUSE

The contractor shall have no claim whatsoever for compensation or idle charges against BSCDCL on any ground or for any reason, whatsoever.

# **DIRECTION FOR WORKS**

All works under the contract shall be executed under the direction and subject to approval in all respect of the Engineer-in-Charge of BSCDCL who shall be entitled to direct at whatever point or points and in whatever manner works are to be commenced and executed.

The Engineer-in-Charge and his representative shall communicate or confirm their instructions to the contractor in respect of the execution of work during their site inspection in a "Works Site Order Book" maintained at the site office

of Engineer-in-Charge. The contractor or his authorized representative shall confirm receipt of such instructions by signing against the relevant orders in the book.

### LABOUR SAFETY PROVISION

The contractor shall be fully responsible to observe the labour safety provisions:

The contractor shall at his own cost take all precautions to ensure safety of life and property by providing necessary barriers, lights, watchmen etc. during the progress of work as directed by Engineer-in- charge.

In case of all labour directly or indirectly employed in work for the performance on the contractor's part of this contract, the contractor shall comply with all rules framed by Govt. from time to time for the protection of health and sanitary arrangements for workers.

# **OBSERVANCE OF LABOUR LAWS**

The contractor shall be fully responsible for observance of all labour laws applicable including local laws and other laws applicable in this matter and shall indemnify and keep indemnified BSCDCL against effect or non observance of any such laws. The contractor shall be liable to make payment to all its employees, workers and sub-contractors and make compliance with labour laws. If BSCDCL or the client/ owner is held liable as "Principal Employer" to pay contributions etc. under legislation of Government or Court decision in respect of the employees of the contractor, then the contractor would reimburse the amount of such payments, contribution etc. to BSCDCL and/ or same shall be deducted from the payments, security deposit etc. of the contractor.

The Contractor shall submit proof of having valid EPF registration certificate. He shall within 7 days of the close of every month, submit to BSCDCL a statement showing the recoveries of contributions in respect of each employee employed by or through him and shall furnish to BSCDCL such information as the BSCDCL is required to furnish under the provisions of para 36 B of the EPF scheme 1952 to the EPF authorities and other information required by EPFO authorities from time to time. He shall also submit a copy of challan every month in token of proof of having deposited the subscription and contribution of workers engaged on the project.

In case, the contractor is not complying the above provision BSCDCL shall withhold payment to the extent of 4.70% (Four point Seven Zero percent) of the value of the Running Account bill and shall release only after the submission of above mentioned details. If it is incumbent upon BSCDCL to deposit withhold amount with EPF authorities, the withhold amount shall be deposited by BSCDCL with EPF authorities. In such a case BSCDCL shall not refund this withheld amount to the contractor even after the production of EPF registration certificate.

### **ARBITRATION**

- 1. Arbitration Procedure: If the efforts, to resolve all or any of the disputes through conciliation fail, then such a dispute shall be referred within 30 days from conclusion of conciliation process to a Sole Arbitrator who would be nominated by Executive Director Bhopal Smart City Development Corporation Limited, Bhopal. The arbitration and conciliation act 1996 as amended from time to time will be applicable. The venue of such arbitration shall be at Bhopal. The award of the sole Arbitrator shall be binding on all parties. The cost of Arbitration shall be borne by the respective parties. There will be no objections if the sole arbitrator nominated or appointed is an employee of BSCDCL.
- 2. The place of arbitration shall be Bhopal, M.P.
- **3. English Language:** The request for arbitration, the answer to the request, the terms of reference, any written submissions, any orders and awards shall be in English and, if oral hearings take place, English shall be the language to be used in the hearings. The award shall be made in writing.
- **4. Enforcement of Award:** The Parties agree that the decision or award, which shall be a speaking order, resulting from arbitration shall be final and binding upon the Parties and shall be enforceable in accordance with the provision of the Arbitration and Conciliation Act 1996 subject to the rights of the aggrieved parties to secure relief from any higher forum.
- **5. Performance during Arbitration:** The Arbitration Proceedings shall be governed by Indian Arbitration and Conciliation Act 1996, as amended from time to time including provisions in force at the time the reference is made. Pending the submission of and/or decision on a Dispute and until the arbitral award is published; the Parties shall continue to perform their respective obligations under this Agreement without prejudice to a final adjustment in accordance with such award. The courts at Bhopal shall have the sole exclusive jurisdiction to try all the cases arising out of this agreement.
- **6. Notices:** That any notice under the terms of this License shall be in writing by registered post or delivered personally and signed by the party or his/its duly authorized representative giving such notice. All activities including day to day management, billing, termination etc. will be carried out from the office of the CEO, Smart City Development Corporation Limited Bhopal or by his duly authorized representative. Notice shall be addressed as follows:

**Chief Executive Officer**